

YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	Sau. Sushilamai Kale Arts, Commerce and Science College, Gautamnagar, At-Shahajapur, Post- Kolpewadi, Tal- Kopargaon, Dist- Ahmednagar.	
• Name of the Head of the institution	Dr. Vijaya Nitin Gursal	
• Designation	I/C Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02423262612	
Mobile No:	9921425240	
• Registered e-mail	sskacscollege@yahoo.in	
• Alternate e-mail	minanitin11@gmail.com	
• Address	At- Shahajapur, Post- Kolpewadi, Tal- Kopargaon, Dist- Ahmednagar	
City/Town	Kolpewadi	
• State/UT	Maharashtra	
• Pin Code	423601	
2.Institutional status		
Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	

• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Savitribai Phule Pune University, Pune
• Name of the IQAC Coordinator	Mr.Vinod Baban Maind
• Phone No.	02423262612
• Alternate phone No.	02423299012
• Mobile	9146222027
• IQAC e-mail address	iqacsskacs@gmail.com
• Alternate e-mail address	sskacscollege@yahoo.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.sskacs.kskes.in/public /41646D696E6973747261746F72Files/ SSR/MHCOGN109743.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sskacs.kskes.in/en/aca demics/time-table-and-academic- calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.33	2022	21/06/2022	21/06/2027

6.Date of Establishment of IQAC

10/08/2018

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	<u>View File</u>
9.No. of IQAC meetings held during the year	02
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
 If No, please upload the minutes of the meeting(s) and Action Taken Report 	<u>View File</u>
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC dur	ing the current year (maximum five bullets)
Online Lectures	
Organization of online workshop	
12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved	
Plan of Action	Achievements/Outcomes
To outline curriculum planning and implementation strategies of the academic year 2020- 2021	Successfully implemented curriculum planning during the academic year
Discussion on submission of Selfstudy Report to NAAC Bangalore with New methodology	NAAC SSR uploaded Successfully
To Apply for Faculty Induction and Faculty Development programs	Staff successfully completed/applied for 12 Faculty induction programs and 26 faculty development programs

13.Whether the AQAR was placed before statutory body?	No	
• Name of the statutory body		
Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AIS	HE	
Year	Date of Submission	
2020-2021	28/02/2022	
15.Multidisciplinary / interdisciplinary		
16.Academic bank of credits (ABC):		
17.Skill development:		
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)		
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):		
20.Distance education/online education:		

Extended Profile

1.Programme

1.1

294

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

814

411

Number of students during the year

File Description	Documents
Data Template	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>
2.3	252

2.3

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1

34

30

Number of full time teachers during the year

File DescriptionD	ocuments
Data Template	<u>View File</u>

3.2

Number of Sanctioned posts during the year

Extended Profile		
1.Programme		
1.1	294	
Number of courses offered by the institution across during the year	all programs	
File Description D	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	814	
Number of students during the year		
File Description D	Documents	
Data Template	<u>View File</u>	
2.2	411	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description D	Documents	
Data Template	<u>View File</u>	
2.3	252	
Number of outgoing/ final year students during the	year	
File DescriptionD	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	34	
Number of full time teachers during the year		
File Description D	Documents	
Data Template	<u>View File</u>	

	GAUTAMNAG
3.2	30
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<u>View File</u>
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	27.17
Total expenditure excluding salary during the year lakhs)	ar (INR in
4.3	36
Total number of computers on campus for acade	mic purposes
Par	t B
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculun documented process	n delivery through a well planned and
• The College ensures effective	ve curriculum delivery through a

- The College ensures effective curriculum delivery through a well planned and documented process. The IQAC and concerned departments prepare the academic calendar of the college to the commencement of every academic year. The academic calendar specifies suitable available dates for significant academic and other activities.
- The Heads of the departments arrange departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, faculty members distributed the syllabus among themselves as per classes and papers/courses for teaching.
- Each teacher has academic diary with timetable, workload, Annual/Semester teaching plan, actual teaching units etc.
- The timetable committee prepares a general time-table and HOD of concerned departments prepares departmental timetable.
- For the effective transmission and delivery of curricula,

departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, students seminars, tutorials, question papers solving, research projects ,Study tours, field survey on-the-job training etc.

- For the upgradation of subject-related knowledge, college organizes seminars, and workshops. These activities provide a platform to the faculty and the students to participate and interact with experts in various fields to update their knowledge.
- Use of PPTs, video lectures, models, charts, various educational software's etc. are used by teachers.
- College also provides special guidance to the slow learners under Bridge and remedial coaching etc.
- At the end of every academic year, IQAC collects feedback on curricula from all the stakeholders, it is then analyzed .

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the internal examination and certificate courses. The academic calendar is prepared well in advance For next academic session. The academic calendar is displayed on notice board for reference of the students and staff. It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and dates of holidays.

The continuous Internal Evaluation in Choice Based Credit System (CBCS) for all students. The college follows its academic calendar for conducting internal examinations. In a true sense, continuous internal evaluation of the students is made by conducting home assignments, tutorials, surprise tests, unit test, open book exam, written test and tests for certificate courses are included in the academic calendar. Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge in various subjects. The examination committee works on

the slots reserved in academic calendar for internal evaluation and prepares and displays the time-table well in advance. The departments prepare their own teaching plans in their meetings keeping in mind the schedule of internal evaluation as in the academic. Only, the students who are absent for the tests on valid grounds are allowed to go for evaluation at a later date.

Electronic devices are strictly prohibited in college campus during the examination period.

The transparency regarding to the examination is well maintain in the college.

File Description	Documents			
Upload relevant supporting documents	<u>View File</u>			
Link for Additional information	Nil			
1.1.3 - Teachers of the Institution in following activities related to development and assessment of	curriculum			

following academic bodies during the year.	
Academic council/BoS of Affiliating	
University Setting of question papers for	
UG/PG programs Design and Development	
of Curriculum for Add on/ certificate/	
Diploma Courses Assessment /evaluation	
process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

1.2 - Academic Flexibility

University and/are represented on the

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

184

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

±	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

1

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

33

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Institution provides co-education in which both girls and boys are given equal opportunities to participate in different curricular, co-curricular and extracurricular activities.
- The Institution conducted various activities on cross cutting issues to supplement the University curriculum. For main streaming cross cutting issues, the core courses have been adopted in such a way that, they have positive effects on gender, environment and sustainability, human values and professional ethics.
- The eco-friendly activities carried out in the college campus, which is a suitable platform for learning and understanding issues such as rain water harvesting, diverse flora, vermi-compost, cleanliness, tapping solar energy and pollution control.
- Environmental Awareness is a mandatory course for the second year degree students.
- NSS promote environmental awareness activities through tree plantation, water conservation, village cleanliness, plastic free Campus etc.
- The college has taken initiatives in e-waste, solid waste, the college use LED bulbs and Solar system to Save the energy and avoid the environmental pollution.
- The Institution organizes various co-curricular activities through NSS, Blood donation camp, to inoculated of the moral issues such as integrity, brotherhood, Peace, Patriotism etc.
- To acquire ethical values with respect to business practices, the Department of Commerce organized the Internship in bank visit under the Certificate course.

In addition to above activities Institution run certificate courses like Practical awareness of banking insurance sector, Introduction to GST,

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

232

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

Α.	All	of	the	above
	Α.	A. All	A. All of	A. All of the

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

792

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

563

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has in rural background. Majority students are from educationally, economically and socially backward class.

The learning levels of learners are decided by considering the performance of the students in the previous knowledge test. The class teacher categorises students in to "advanced learners" and "slow learners" after the College tries to bridge the gap between advance and slow learners by adopting various means.

Institute organizes various activities like poster presentation, Project, Exhibitions, field visits, etc. The institute arranges extra lectures and special guidance the slow learners. More attention is paid in the classrooms and the mentor - mentee meetings. Advanced learners are identified on the basis of performance in the test and initial class room interactions. They are facilitated with activities and courses like Quiz, Competitive examination and Carrier guidance, Seminars, workshops, conferences, poster presentation, Avishkar Research competition, etc.

Institute arranges tutorial, and remedial classes for slow learners. In institute there are bridge courses. Remedial classes are organized for such slow learners to bring them into the flow. They are referred to the counseling cell, which diagnoses their problems they are guided and morally supported teachers. Special guidance is provided to students to create positive atmosphere. Students oriented learning methods are used by teacher to slow learners.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1NUr94CGDx 6ubPB1b5CDKsxkN0Hyu90gb/view
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students		Number of Teachers
814		33
File Description	Documents	

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopted student centric methods for enhancing learningprocess. These are experiential and participative which imply in regular classes. Next lecture's topic is introduced by the teacher so that student can mentally prepare for the new topic. Doubts of students are cleared during the class as well as outside the classroom. Faculty is encouraged to develop new experiments beyond syllabus.

Experiential learning:

Institute offers experiential learning through Field visits, Study tours and project work organized by various departments, through which students learn by observations.

Department of Commerce organizes visits to banks and corporate sector. It gives knowledge of corporate world. Students experience the weekly markets and studies the marketing strategies. Students conduct survey for their study.

Department of Chemistry, Physics, Botany arrange industrial visits to chemical and pharmaceutical industries, winery, solar plant, etc. to give knowledge of various industrial processes.

To study flora and fauna, Department of Botany and Zoology arrange

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study tours.

Arts faculty organizes visit to museums, historical and geographical places.

Participative Learning:

To increase students participation and experience participative learning, several activities are conducted viz. group discussion, projects, poster presentations, quiz competitions, seminars, exhibitions, survey and industrial visit are practiced along with the regular teaching.

Problem solving methodologies:

To enrich student's creativity, decision making, critical thinking and reasoning ability, faculty encourages students to participate in science exhibition. It promotes students to identify and select problems.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Along with traditional teaching and learning process, college has taken initiative to develop realistic, applicable and constructive techniques. As the curiosity leads to creativity and innovation among learners, classrooms are up-graded into ICT enabled, where classes are conducted as per the subjects chosen by the students.

The collage developed two ICT enabled classrooms. The collage issued separate PC to each department in computer lab with LAN. These two classrooms and seminar hall have LCD projector with interactive sound system to strengthen teaching and learning practices. This computer lab used Broadband Leased Line Internet connection. Due to these functions of computer devices work very smoothly. For the effective teaching and learning process, teachers use LCD projectors for elucidation of the various concepts incorporated in the curricula. This technique proved beneficial to students, having a same kind of attention across the lecture. Majority of part of syllabus is taught using power point presentations. The power point presentations (PPTs) prepared by the teachers help to increase the concentration of students in understanding some complicated concepts and phenomena. Staff is technosavy so they can handle computers easily. Some of the faculties create YouTube channels and up lode videos related to syllabus for students. Geography department is with cartography lab which is well equipped with ICT facilities. Tally, Basic computer knowledge, Maxima are used in practical and theory teaching. Some of the staff members have uploaded e-contents on Savitribai Phule University Pune website.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.sskacs.kskes.in/en/gallery/E- content/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

814

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5	
File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute strictly follows the rules and regulations laid down by Savitribai Phule University, Pune to bring transparency and accountability in internal evaluation.

Teacher explains Continuous Internal Evaluation mechanism at the commencement of the academic year.

Principal appoints a senior faculty as a College Examination Officer (CEO) and Exam Committee.

The entire internal assessment programme is run under the Controller of the Examination.

The examination schedule is communicated to the students well in advance on the central notice board. Internal examination and practical examination are conduct by college as per the rules and regulations of the University. The college follows Structure and time table of Semester end examination as per University guidelines.

For the internal examination, question papers are submitted by the respective faculty to the examination committee such as per the norms.

Mobile Phones are strictly prohibited in the examination hall.

The evaluation criteria are based on student's attendance, practical, tutorials, home assignments, seminar, oral, open book test and marks obtained in the internal test.

For the evaluation process Central Assessment Programme is organized under the Control of CAP Director.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has active grievance cell.

The code of conduct of examination is displayed in prospectus,

website and notice board.

Grievances related with internal assessment communicated to CEO. In some unsatisfied cases they are forwarded to the college examination section and grievance redressal cell. Whereas grievances associated with the external assessment are forwarded to the affiliating university.

Grievances related to examination of the students such as filling online exam form, queries regarding exam receipt, correction in name, subject, subject code, question paper pattern, wrong entry of marks etc. are first address to the college and then to the university. After the declaration of the result students can apply for online photocopy of answer sheets within 10 days.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated to Savitribai Phule Pune University, Pune and has to follow their curriculum designed by the university. The University has prepared program objectives and outcomes of all the programs and displayed it on the college website.

The college website displays all the Course outcomes, Program outcomes and is regularly updated.

All departments preserve the Course outcomes and Program outcomes in the departmental library where student and faculty can read them regularly.

The faculties are actively participated in syllabusframing workshops, where they can contribute in CO's and PO's.

At the commencement of the academic year faculties explain PO's, CO's, and PSO's of their respective subjects.

The CO's of the Arts include developing versatile personality, by

inculcating human values, ethics and morality.

The CO's of the Commerce are to familiarize basic concepts of Marketing management and Cost, works accounting and make students competent in Marketing and production sector.

CO's of the Science are to know, use and interpret scientific explanation of the natural world; and to imbibe research attitude among the students.

COs of certificate courses are aimed to develop entrepreneurial skills among the students.

The University Syllabi and learning outcomes are discussed in the departmental meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute offers various courses like Certificate and Degree education with focus on goals and objectives of our institute to make progression of students to higher education, entrepreneurs and employers through skill development and holistic education.

To improve quality, students are always motivated to participate in conferences, seminars, workshops, exhibitions, research and other competitions.

The courses like skill development and personality development enabled students to develop their ambitious attitude in the competitive world as well as make students competent to development entrepreneurial attitude.

Most of the students are admitted for Higher Education after the completion of under graduation.

Students are placed through campus interviews organized by the training and placement cell. It shows the attainment of program

outcomes and course outcomes.

The course outcomes are evaluated through different evaluation method for example unit test, class test, surprise test, open book test, presentation, semester and annual university exams and some other modes such as home assignment, tutorials, projects and achievements in the placements, sports, cultural and extension activities.

The attainment of Co's and Po's are evaluated by the college after the declaration of the examination and the number of students to higher education.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

202

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.sskacs.kskes.in/public/41646D696E6973747261746F72Files/ IQAC/SSS/2 7.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

80

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension and outreach activity of the college is carried out under the NSS unit and student development board (SDB), established in the academic year 2005-2006. The vision of, both Annual Quality Assurance Report of SAU. SUSHILAMAI KALE ARTS, COMMERCE AND SCIENCE COLLEGE, GAUTAMNAGAR

the NSS and SDB is to develop the awareness of social responsibility and good citizenship of the society to maintain the socio-economical balance in the society. For effective social work, the institute works under the guidance and, rules and regulations of Savitribai Phule Pune University. The NSS unit is, in ordered to imbibe different qualities in students and to identify and encounter the need and problems of society, students are encouraged to visit the adopted village and nearby community for developing social awareness. The different activities are performed as follow.

Swachh Bharat Mission, Mazi Vasundhara Abhiyan, Blood Donation Camp, COVID-19 Awareness Campaign/ Majhe Kutumb Majhi Jababdari, Literacy Programme, Celebration and Anniversary, Social Awareness Activity

Workshop/Seminar Programme, Adopted Village

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with

industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1466

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2
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File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

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File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has green campus spread over an area of 5.06. Acres. The total built up area of the campus is 2050.5sq.mt. The institution has abundant infrastructure which includes main building with Principal cabin, administrative office, departments and class rooms, library, seminar hall, gymnasium, canteen, parking area, playfields, laboratories etc.

The college has 12 class rooms out of which 3 are ICT enabled. It also has 1 well equipped computer laboratory. For easy accessibility to learner, the institute has 16 computers with peripherals and internet facility in laboratories and library.

In the library there are 7567 books and subscription for 3 magazines. To maintain update record of books Vriddhi software is used. The library facilitated with comfortable seating arrangement for reading as well as separate arrangement for Divyangjan.

Rooms of different sizes are allotted by keeping in mind the need to balance academics, co-curricular and extra-curricular activities. IQAC, NSS, SWO and various cells have been provided with required space and facilities.

Facilities such as common staff room for teachings staff is available in the college. Girls' common room, sick room, wash rooms, ramp for physically challenged students and a canteen are available in the campus. The college campus is protected by wall compound on all sides and a parking shade close to entrance of the college. Solar PV System 10.08 KW has been installed in the college.

Botanical garden, Rose garden, Vermi compost etc. are available in the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Infrastructure for sports:

In spite of being located in rural area, college plays a proactive role in supporting students with adequate facilities for sports and physical education, cultural activities to develop their skills and be mentally and physically fit along with academics. With the help of sports facilities students can perform well at inter faculty, intercollegiate, and University level competitions.

The college has well maintained playground which includes playgrounds for Cricket, Kabaddi and Kho- Kho, 200 mts running track, long jump and two volleyball courts and also the college has centralized ground for Basket ball, Hockey, Football . Indoor games facilities such as Chess, Carrom, etc.are available for students. The college has established a gymnasium hall with a built up area of 44.89 sq m having 7 station multi-gym facilities.

Infrastructure for cultural activities:

In campus, open stage facility is available for various programs viz. Independence Day, Republic Day, annual social gathering and prize distribution ceremony etc.

Short cultural activities such as plays, mimes, folk dance, oneact plays, street plays, debates, elocution competitions, quiz competition, exhibitions, poster presentation anniversaries of national personalities, etc. are performed in seminar hall.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.88

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Physical description:

Library is a source of knowledge of for all. It provides adequate services to its user. The college has central library and departmental library.

In central library there are 7567 books and 3 magazines. Library has total 31.49 sq. mts area. It fulfills the need of researchers, teachers, students and other staff members of the college. In the library, the college has different sections like book, magazines, reference books, etc.

As library is considered as an integral part of an educational institute and a corner stone of healthy community, it also reflects diversity characters and fulfills the needs and expectations of the students and faculty.

General Encyclopedias viz. Marathi Vishwakosh, Arthshastra Shabdkosh, Marathi Riyasat, Itihaskosh, Muslim Riyasatkosh, British Riyasatkosh, etc. are there in the library. Encyclopedia is available in the library. The library has a special collection of Constitution of India, yearbooks, dictionaries, handbooks and various subject reference books. Separate section of books, related to competitive examination, is prepared in the library. News papers, in Marathi and English languages are available in the library. Students use educational CDs to study.

In departmental library, thesis of Ph.D., M.Phil, etc. which have written by faculties are available for reference

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://sskacsc.vriddhionline.com/

4.2.2 - The institution has subscription for the E. None of the above following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents	
Upload any additional information	<u>View File</u>	
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>	

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

0.34

File Description	Documents	
Any additional information	No File Uploaded	
Audited statements of accounts	<u>View File</u>	
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>	

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents	
Any additional information	<u>View File</u>	
Details of library usage by teachers and students	<u>View File</u>	

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process in the campus. The college cares for all by installing sufficient number of C.C.T.V camera in the campus. There is one computer lab in the college with 15 computers. Each computer has provided necessary internet facility. The college has upgraded leased line to 200 Mbps capacity along with necessary software and has electric backup with inverter and battery backup and also system with printer. Up gradation is carried out time to time depending on change in new technology, C.C.T.V & printer with internet connectivity. Office has 5 computers for office documentation and updating with Xerox, C.C.T.V, printing, scanner facility.

The college has developed its own website with necessary features, While Principal cabin and IQAC cell are provided with one computer each with internet facility. C.C.T.V camera connection and updates interlinked to principal cabin. For Exam Control Room, one computer with Xerox machine and internet facility, as well as CCTV,

The students, teachers and non-teaching staff are encouraged to use various academic and administrative software's Vriddhi and Tally ERP 9.

Facility In 2020

Computers 36

Campus Network

Broadband connection with LAN in office, Library, Laboratory ,Internet Facility

5 Mbps high speed leased line internet connection

Computer laboratory 01

LCD Projectors 03

ICT enabled classrooms 03

Particulars of Up gradation

Year of Up gradation

Up gradation of Internet Bandwidth 2020-2021

Website designing and development Online Admission software

Up gradation of PC configuration

File Description	Documents	
Upload any additional information	<u>View File</u>	
Paste link for additional information	Nil	

4.3.2 - Number of Computers

36

File Description	Documents	
Upload any additional information	<u>View File</u>	
Student – computer ratio	<u>View File</u>	

4.3.3 - Bandwidth of internet connection in D. 10 - 5MBPS the Institution

File Description	Documents	
Upload any additional Information	<u>View File</u>	
Details of available bandwidth of internet connection in the Institution	No File Uploaded	

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.88

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has standard procedure for maintenance and optimal use of infrastructure.

All the physical, academic and support facilities are augmented and maintained through committees viz. College Development Committee, Purchase, and Financial Committee, Library Committee, Campus Development Committee, etc.

Availability of blackboards, lighting and furniture in classrooms maintained and planned by committees.

Library Committee takes care of library matters.

Gymkhana Committee takes care of creation and maintenance of sports facilities.

Up gradation of software, hardware and maintenance of ICT facilities is done regularly.

Departmental laboratory has lab assistant and attendants for maintenance of laboratories.

The maintenance of facilities like toilet blocks, Computer labs, equipments, furniture, fire extinguishers, electric work, plumbing, RO-water facilities, water tank are maintained on Annual Maintenance Contract.

College	has	24×7	security	system	and	safety	through	6	security
persons.	•								

The electricity is supplied by MSEB and 1 generator, 02 invertors for power supply.

File Description	Documents	
Upload any additional information	<u>View File</u>	
Paste link for additional information	Nil	

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

695

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents		
Upload any additional information	<u>View File</u>		
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>		
5.1.3 - Capacity building and sl enhancement initiatives taken l institution include the following Language and communication skills (Yoga, physical fitness, he hygiene) ICT/computing skills	by the g: Soft skills skills Life		
File Description	Documents		

File Description	Documents
Link to institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

11

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>
5.1.5 - The Institution has a tra mechanism for timely redressal	-

¹¹
grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

73

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are participated in various types of committees e.g.NSS, SDO, etc. They participated as members in these committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0	2
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File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has not registered Alumni Association in the Year 2020-21. In future plan, the College will form Alumni Association as per rules and regulations. The process of formation of this Alumni Association has been already started.

File Description	Documents
Paste link for additional information	no
Upload any additional information	<u>View File</u>
$5.4.2$ Alumni contribution during the year $\mathbf{F} < 1$ Latter	

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To create academic excellence through skill oriented value based education.

Mission: To achieve a high order of excellence and scientific outlook in academics, culture and sports, and also to enhance social responsibility amongst the student.

OUR AIMS AND OBJECTIVES

• To provide quality education to rural youth.

 To provide a healthy environment for physical, intellectual, emotional and spiritual growth of student and staff.

• To develop a sense of discipline, environmental consciousness and human value among the student.

• To provide education to build a classless and casteless society.

Distinctive characteristics of the college:

• Surroundings of this college is economically, socially and educationally backward area. The college is the first institution providing qualitative education in this area. To achieve college mission statements of bringing the institution implementing

various programs like soft skill development, NSS program for social responsibility to grouse scientific attitude among the student the college arrange programs like science day poster presentation, model exhibition.

• The college making continuous efforts to provide the better infrastructural, learning resources and different teaching aids to attain highest qualitative of education to the aspirant youth.

•These students are made responsible citizens so as to enable them to play a vital role in the progress and development of the society, nation.

• The college continuously promotes empowerment of girls by conducting empowerment activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has decentralization of authority and participative management in its day-to-day operations. We have formed more than 35 committees including teaching and non-teaching staff to look after various curricular, co-curricular and extra-curricular activities. Principal of the institution has the responsibility of academic and administrative development. With this objectives, Principal has supported to academic in charge and other administrative staff down the line. Respective department heads have given liberty and responsibility for overall working and smooth functioning of their departments.

• Case study: The College constitutes Student Welfare cell every year. It constitutes Five staff members, Thee men and two women staff members nominated by the Principal. The incharge is given authority to plan and execute various activities relating to the Student skill development. The committees apply for various proposals of SPPU, Pune for financial support.

The cell also conducts many activities in collaboration with SPPU

few of the activities conducted by this cell are;

- 1. Webinar on Entrepreneur or business venture opportunity for youth after corona pandemic.
- 2. Swachh Bharat Mission.
- 3. Nirbhay Kanya Abhiyan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The successful implementation of activities based on the perspective plan is the leading concern of the institute.

An illustrative example of strengthening of the student support and progression system through learner centric activities undertaken in the college.

Based on the perspective plan, IQAC depicts various the student support and progression activities in every academic calendar to be conducted.

As per the perspective plan, following are the core targets related to the student support and progression system through learner centric activities

Action Points

1. Strengthen the student support and progression system through learner centric activities

2. Widen Education areas

3. Widen eco-friendly activities by organizing various awareness program

4. Strengthen research and placement activities for student

5. Quest for the excellence

6. Increase the alumni interactions for exposure to creativity of students

- 7. Optimum use of infrastructural facilities
- 8. Widen the funding base
- 9. Enhancement of the student experience

10. Develop a Cleaner and Greener Campus

11. The above targets are achieved through regular meetings of student council, placement cell and skill development committee constant motivation and support from management, up-gradation of Infrastructure, regular monitoring, reviewing and consistent efforts by the IQAC and Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Service rules, procedures, recruitment, promotional policies are framed by UGC and State Government. Grievance Redressal mechanism is also prescribed by the State Government. These rules, procedures and mechanism strictly followed by the college. College development committee, library committee, internal complaint committee, Anti-ragging committee, committee under RTI and other statutory committees are formed and they are functional.

The governing body involves Chairman, Vice-Chairman, Secretary and the Board of Directors. It looks after overall functioning of the institution and is responsible to:

1. Achieve the vision and mission of the institution

2. Fulfill the academic and administrative needs of the institution

3. Provide the necessary academic and administrative infrastructure.

4. Provide the essential financial support to the institution. College Development Committee acts as the link between institution and the governing body. Principal holds responsibility for smooth conduction of academics, managing the major administrative tasks, and is the authorized signatory in financial matter and overall advancement of the institution.

Principal is supported by vice-principal, IQAC coordinator, HODs, office superintendent and various committee chairmen for the smooth and effective functioning of the college, along with the teachers. The IQAC, various academic, administrative and supporting committees are functioning in the college to execute the plans and policies.

The institution has office superintendent as chief administrative officer and is supported other office staff for administrative activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<u>View File</u>
6.2.3 - Implementation of e-gov areas of operation Administrat and Accounts Student Admission Support Examination	ion Finance
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Screen shots of user interfaces Any additional information	View File No File Uploaded

(Data Template)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staff of the college:

Study leave for participation in seminar/workshop/conferences, Orientation programme, refresher course, short term course etc.

Employee's Provident Fund (EPF) scheme is available

Loan facility to the staff through Gautam Employee's Credit cooperative Society's.

The institution grants leave to the faculty like Casual leave,

Medical leave, Earn leave, Compensatory and maternity leave by considering the norms.

Organization of motivational lectures on health and hygiene, current issues, agriculture, peace of mind, economics, women empowerment and advance technology.

Festival advance salary and Incentive is given to teaching and nonteaching staff

Children of employee are given concession in tuition fees while taking admission for sister institutes of the institute.

Various workshops, events and sessions on peace of mind, diet consciousness time and stress management are organized for the staff.

Free internet facility is provided to the staff through Wi-Fi and LAN.

Safe, hygienic RO processed drinking water facility is made available.

Free parking facility for teaching and non-teaching staff in the college campus.

Staff quarters are provided as per the requisites

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institute has Performance Based Appraisal System which is in compliance with the UGC regulations and covers the academic and non- academic contribution of the teaching and non- teaching staff. Self-appraisal report is designed for teaching faculty as per the norms of affiliating university. At the end of academic year this report has to be submitted to the IQAC through the respective head of the department for assessment.

IQAC scrutinizes the self-appraisal reports of the teaching faculty and forward it to the principal for further action.

Head of Department submits confidential reports of the faculty to the administrative office which is forwarded to the Karmaveer Shankarrao Kale Education Society through the principal. It is also one of the sources for performance appraisals.

Feedback of students regarding teachers' performance is a regular practice. The collected feedback forms are analyzed and the data is communicated to the principal.

Depending on the analyzed data of appraisal mechanisms as mentioned above, the common issues are discussed in the staff meetings and corrective measures are suggested. While the personal lacunas are discussed with the concerned teacher for improvement.

The Head of Department personally observes the lectures of newly recruited faculty for the improvement in their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts its financial audit regularly. College has its external financial audit mechanism. The accounts of institution are subjected to audit by certified external chartered accountant. The appointment of external auditor is made every year by the management. External auditor is continuously checking and keeping the record of accounts. A review is taken to understand and minimize errors while preparing financial statements. M/S Kulkarni and Khanolkar Co. was appointed as the external financial auditor since the last five years. Last financial audit was

carried out in the month of September 2021. There were no irregularities and any audit objections found by external auditor

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has well-defined policies for the mobilization of funds and optimal utilization of resources. The College is selffinanced and has sufficient resources to develop and sustain its programs on a continual basis. A major source of revenue for the College is through tuition fees. Every year a budget showing estimated receipts and payments is prepared. The college works as per the rules and regulations laid by the Government, Savitribai Phule Pune University and Karmaveer Shankarrao Kale Education Society.

The final budget is placed before the CDC meeting for deliberations. Every voucher is passed through all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this all coordinators of different committees are instructed to submit their budget to principal. Accordingly, institutional budget is prepared by Principal every year taking into consideration of income and expenditure. The major purchases are routed through the central purchase committee. While preparing the institutional budget preference is given to salaries and allowances. Next preference is given to establishment general expenses. The expenditures and purchases are made in the accordance with the provisions made in the budget for that head of expenses.

The College utilizes financial resources through following bodies / committees:

- Management body
- Central finance department
- Central purchase department

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell is mainly puts thrust on institutional planning. The IQAC committee has been formed by the College on 2018 as per the norms prescribed by the NAAC. The IQAC is actively contributing in developing quality awareness in the entire College. All the decisions taken by the IQAC are forwarded to the management for approval.

This has brought about positive changes in functioning of the College by setting benchmarks for quality and service. The cell is working effectively for the overall quality improvement of the process system. It involves association with various bodies, creation of academic committee and formation of students club for conducting various activities as part of development of students and staff. Two of the practices initiated by IQAC are:

1. Research enhancement.

Continuous development in research activities is important the college organize two national seminar on "Indian global economics" and "Multidiciplinary".

1. Women Empowerment.

Besides these measures following empowerment steps were taken and executed by IQAC

1. Nirbhay Kanya Abhiyan Programme

The institute organizes self- defence training workshops under Nirbhay Kanya Abhiyan programme in association with Student's Development Board. The training of Judo- Karate, self- defence tricks and demonstrations are provided to the students.

1. Personality Development Workshops

The institute organizes workshops for the personality development of the students in association with Students Development Board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through IQAC Teachers Diary For proper planning of teaching each teacher is provided with academic diary containing teaching plan, Time table, Syllabus, Actual teaching units. Every teacher maintains day to day teaching learning activities. The teacher diary gives an overall summary of the syllabus completion by teacher in each class per course. IQAC in its periodical meetings take a review of timely updating of teaching dairies. Besides this IQAC has taken following steps to strengthen its teaching learning process Student guardian scheme. (Mentormentee) Resolving student related issues by personal counseling. Motivation of students towards higher education.Providing ICT facility to Staff and Students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	в.	Any	3	of	the	above	
Internal Quality Assurance Cell (IQAC);							
Feedback collected, analyzed and used for							
improvements Collaborative quality							
initiatives with other institution(s)							
Participation in NIRF any other quality audit							
recognized by state, national or international							
agencies (ISO Certification, NBA)							

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Specific facilities provided to women :

The college is very sensitive about desires, needs, abilities and professional skills of human resources of men and women, without any discrimination about their gender.

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Safety and Security: A Security guard is appointed for 24 hours.

CCTV Monitoring: CCTV cameras are installed to provide 24 hours surveillance to observe the ongoing activities.

Complaint Box: The complaint box is positioned near the Principal's cabin intended to collect suggestions from female staff and girl students concerning any harassment.

Grievance Redress Committees: The College established committees to monitor safety, security and social issues like Anti-ragging Committee, Sexual Harassment Committee, etc.

Fire-Safety Equipment: The College conducts the fire audit and fire extinguishers are installed.

Lectures/Special Talks: The College organizes Nirbhay Kanya Abhiyan, Personality Development Programme, and Health Check-up Programme etc. for girl students to endorse social values.

Counseling:

The college provides stress-related counseling and guidance to students. It has separate career guidance and counseling committee. It organizes women empowerment, self-defense programs and counsels students for their admission.

Common Room:

The college provides separate washrooms for boys and girls. Girls' common room is equipped with First-Aid Box and Sanitary Napkin Vending Machine etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facili	ties for C. Any 2 of the above

alternate sources of energy and energy

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

For the collection of regular solid waste (Dry and Wet) in and around the college campus, a number of garbage bins are kept at different places in the campus and also in the laboratories, classrooms and other places. The collected solid waste is picked up regularly. Waste from plants in the college campus is also collected. The college has also built a Vermicomposting plant by the side of the building which composts the degradable waste. The prepared bio-fertilizers are used for plants in the campus. In these days, the college is collecting the garbage and using it as mulching agent for all plants in the college campus. It is biocompatible and natural origin. We feel proud to declare that, synthetic fertilizers and insecticides are not used in the college campus.

Liquid Waste Management:

Liquid waste of the laboratories is diluted first and then it is utilized for watering the trees in the college campus. Sewage liquid waste is linked to drainage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facil in the Institution: Rain water h Bore well /Open well recharge of tanks and bunds Waste wate Maintenance of water bodies an system in the campus	arvesting Construction er recycling	C. Any 2 of the above			
File Description	Documents				
Geo tagged photographs / videos of the facilities		<u>View File</u>			
Any other relevant information		No File Uploaded			
7.1.5 - Green campus initiatives					
 7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 		A. Any 4 or All of the above			
File Description	Documents				
Geo tagged photos / videos of the facilities	<u>View File</u>				
Any other relevant documents	<u>View File</u>				
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution					

7.1.6.1 - The institutional environment and	c.	Any	2	of	the	above	
energy initiatives are confirmed through the							
following 1.Green audit 2. Energy audit							
3.Environment audit 4.Clean and green							
campus recognitions/awards 5. Beyond the							
campus environmental promotional activities							

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- reading software, mechanized equipment 5. Provision for enquiry and information : 	в.	Any	3	of	the	above		

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sau. Sushilamai Kale Arts, Com. and Sci. College is the only senior college at Kolpewadi. Most of the students are local and belong to the nearby villages. As per government rules, the admission process is carried out. Care is taken for distributing seats for each category. The statutory committees are balanced

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with the representation of each category. In major extension activities local citizen's participation is commendable. The college with the help of village council, Tehsil office, Session Court, Govt. Hospital, is involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. The flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The college is playing an effective role of catalyst to maintain the peace and national integration. Our college regularly organizes different activities for inculcating the values of tolerance and harmony towards cultural diversities. The activities have positive impact on the society's cultural and communal thoughts. The socioeconomic condition in our locality is different than the other villages of Maharashtra. To maintain the linguistic importance, Department of Marathi, celebrates activities such as 'Marathi Rajbhasha Fortnight'. Birth Anniversaries of national personalities are also celebrated in the college. Thus, the college has created very positive image among the rural people and they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is a role model of the best governance and democracy. The students, employees and citizens of the village, Kolpewadi, respect the college for its contribution to social commitment. Our college is recognized as a 'Center of Social Transformation'. The mission of the college is 'To achieve a high order of excellence and scientific outlook in academic, culture and sports and also to enhance social responsibility amongst the students'. Preamble of the constitution is displayed in the college.The fundamental duties and rights of the citizens are clearly displayed in the campus. 'National Anthem' is played in the morning. It reflects the strong impact on the students, employees and the citizens towards the values of Indian Constitution. Our college arranges programs to encourage the students. Teachers deliver lectures on the constitutional obligations, national unity and social harmony. 26th November is celebrated as 'Constitution Day'. Lectures are organized on that day to reiterate the significance of the constitution of India. The college organizes massive rally to spread the message of 'Social Equality'. The National Unity Day is also celebrated in the college on the occasion of Birth anniversary of Sardar Vallabhbhai Patel. On this day 'Pledge of Unity', is organized. 'National Consumer Day' is celebrated on 24th December. The Voter's Day, International Yoga Day, had been conducted by the college

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.10 - The Institution has a p	rescribed code A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes,

By celebrating following National and International Days with great enthusiasm, the college connects students with the cultural heritage and roots of Indian culture and recalls the contribution of great leaders and imbibe their moral and ethical principles in students' lives.

- 1. World Environment Day
- 2. World AIDS Day
- 3. International Yoga Day
- 4. Independence Day of India
- 5. Republic Day of India
- 6. Maharashtra Din
- 7. Makar Sankranti as Traditional Day
- 8. Teacher's Day
- 9. Martyer's Day
- 10. Constitution Day
- 11. Reading Day

Birth and death anniversaries of the Indian national heroes

- 1. Birth anniversary of Savitribai Phule
- 2. Birth anniversary of Swami Vivekananda
- 3. Birth anniversary of Chhatrapati Shivaji Maharaj
- 4. Birth anniversary of Dr. Babasaheb Ambedkar
- 5. Birth anniversary of Annabhau Sathe and Lokmanya Tilak
- 6. Birth anniversary of Mahatma Gandhi
- 7. Birth anniversary of Sardar Vallbhbhai Patel.

Blood-Donation camp is organized every year. During the Corona pandemic the college organized an Awareness Rally and Vaccination Camp

We pay special tribute to the founder chairman of our education society, Karmaveer Shankarrao Kale Saheb on the occasion of his birth anniversary, death anniversary and to Sushilamai Kale on her death anniversary every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

1. Title:

Controlling Water Pollution in the Godavari River

2. Objectives:

- Control the water pollution
- Enrich living bodies
- Make people aware of pollution-free festivals

3. The Context:

College NSS volunteers with teachers decided to protect the river water by collecting idols to control water pollution.

4. The Practice:

The devotees are appealed, convinced to donate their idols.

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Annual Quality Assurance Report of SAU. SUSHILAMAI KALE ARTS, COMMERCE AND SCIENCE COLLEGE,
                                                            GAUTAMNAGAR
5. Evidence of Success:
People became aware of hazards polluted water. We contributed
towards the Human welfare by minimizing the pollution.
6. Problems and Resources:
In the beginning, people were not prepared to donate their idols.
Nowadays, they prepared to donate them.
Practice: 2
1. Title: Tree Plantation, Conservation and beautification
2. Objectives:
• Overcome the problem of scanty rainfall

    Conserve and save trees

· Enrich human life by beautifying locality
• Create healthy atmosphere
3. The Context:
Trees enrich human life with oxygen fruits, shade and medicines
etc. In India, a number of regions lack the above said.
4. The Practice:
By planting and conserving trees at Anjanapur, the college NSS
unit with Vrukshavedha Foundation tackled the problem of
insufficiency of trees, fruits, shade and medicines.
5. Evidence of Success:
Water level was increased and bore wells and open wells got
sufficient water.
6. Problems and Resources:
Firstly, the people were not ready to participate but later some
good citizens extended their helping hands and became happy after
being persuaded.
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File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College was started in August 2002, aiming to provide quality education to rural students aiming to create academic excellence through value based and skills oriented education. The mission of the college is, to help the students to grow into responsible citizen with the ability to transform within and without It created the better responsible citizens in rural parts of India. The college has been running three undergraduate programs namely Arts, Commerce and Science with experienced and expert teachers. Five teachers have been awarded with M.Phil. Degree, five have been awarded with Ph.D. and twelve are pursuing the same. Fourteen teachers passed SET/NET Exam. The college arranges Bahishaal Vyakhyanmala, Dnyan Vidnyan Vachan Chalval and Guest lectures of experts. Students participate in various activities, namely, sports, leadership, social service, cultural activities, etc. During the first cycle, the college organized two national level seminars, focusing on two different themes. We encourage our students to participate in different activities in our college. Our students received awards in various fields. Eight students qualified SET/NET exam and two obtained Ph.D. One student passed MPSC exam and now, he is PSI and one is District Level Judge. One of the students achieved best student University level award in NSS.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Discussion on submission of AQAR to NAAC Bangalore with New methodology. To publish research papers in reputed journals with impact factor To Apply for Faculty Induction and Faculty Development programs