YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Sau. SUshilamai Kale Arts, Commerce and Science College, Gautamnagar, At- Shahajapur, Post- Kolpewadi, Tal- Kopargaon, Dist- Ahmednagar, (MH) Pin- 423602
• Name of the Head of the institution	Dr. Vijaya Nitin Gursal
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02423262612
• Mobile No:	9921425240
• Registered e-mail	sskacscollege@yahoo.in
• Alternate e-mail	minanitin11@gmail.com
• Address	At- Shahajapur, Post- Kolpewadi, Tal- Kopargaon, Dist- Ahmednagar, (MH) Pin- 423602
• City/Town	Kolpewadi
• State/UT	Maharashtra
• Pin Code	423602

2.Institutional status

• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education

- Location   **Rural**

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Savitribai Phule Pune University, Pune**

- Name of the IQAC Coordinator   **Mr. Vinod Baban Maind**

- Phone No.   **02423262612**

- Alternate phone No.   **02423299012**

- Mobile   **9146222027**

- IQAC e-mail address   **iqacsskacs@gmail.com**

- Alternate e-mail address   **sskacscollege@yahoo.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.sskacs.kskes.in/en/naac/aqar/aqar-2020-2021/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.sskacs.kskes.in/en/academics/time-table-and-academic-calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.33**	**2022**	**21/06/2022**	**21/06/2027**

6.Date of Establishment of IQAC   **10/08/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest   **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   `02`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Online Lectures in COVID 19 pandemic period`

`All the departments and Staff members are motivated to participate and organize workshop, Seminar and conferences on current issues`

`AQAR for Academic year 2020-21 was prepared and submitted to NAAC and approved by NAAC Bangalore.`

`IQAC conducts Academic and Administrative Audit.`

`Organization of state, National and International webinars`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

05-12-2023 09:22:25

Plan of Action	Achievements/Outcomes
Participation of faculties in various Curriculum Designing Online Workshops of SPPU, Pune	**The faculty members actively participated in Curriculum Workshops conducted by university in online mode**
Training Programs for Teaching and Non-Teaching Staff	**Workshop on Work Compliance System was organized for teaching and non teaching staff members**
Submission of data for AISHE and NIRF Ranking of institute 2021	**Institute data was sucessfully submitted for AISHE and NIRF Ranking of institute 2021**
Preparation and Submission AQAR 2020-21	**AQAR for academic year 2020-21 is prepared, discussed and submitted to NAAC office through HEI portal is approved successfully by NAAC Benglore**

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Phone No.	**02423262612**
• Alternate phone No.	**02423299012**
• Mobile	**9146222027**
• IQAC e-mail address	**iqacsskacs@gmail.com**
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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sskacs.kskes.in/en/academics/time-table-and-academic-calender/

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• Upload latest notification of formation of IQAC	View File

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13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	24/01/2023

15.Multidisciplinary / interdisciplinary

IQAC of institute is constituted as per guidelines of NAAC and includes members from Industry, Business, and Educationalists, local society and alumni in order to understand local needs, needs of industries, employment opportunities in framing the policies for designing and implementation of the interdisciplinary courses and programs. Institute is affiliated college of SPPU, Pune, provides multidisciplinary education and research with three streams i.e. Arts, Commerce and Science in

the subjects including: Languages, Literature, Pure and Applied Sciences, Social Sciences, Economics and Sports. The choice based credit system (CBCS) for all programs is fully implemented from the academic year 2019-20 as per the guidelines of UGC and SPPU, Pune. In CBCS patterns, university offers Democracy, Election and Governance course as mandatory credit for all first year UG students. Environmental Awareness course for second year UG students. Based on the guidelines of Govt. of Maharashtra and affiliating university, interdisciplinary courses/education would be offered to students. The students can choose/offer the subjects/courses as per their choice and need. SPPU is likely to implement NEP 2020 and will offer multidisciplinary courses. The HEI will offer the same. Institute would promote and encourage to develop interdisciplinary approach in research activities in order to find the solutions to local society problems.

16.Academic bank of credits (ABC):

HEI being affiliated college of SPPU, Pune, we follow the Choice Base Credit System and affiliating university has a depository for credits earn by the students in the form of Academic Bank Credit (ABC). Our institute also adopting the policy and guidelines for the appropriate credit transfer. In this credit system, a student from all UG streams has to earn 132 compulsory credits from curriculum and 08 additional credits have to be earned through participation in Sports, NSS, field visits, study tours, conferences, seminars, workshops, AVISHKAR reacearch competitions, and certificate courses for the award of degree.

17.Skill development:

Institute being an affiliated college of Savitribai Phule Pune University, Pune, offers Choice Base Credit System (CBCS) pattern for UG programs from 2019. The curriculum is based on UGC's Learning Outcomes-based Curriculum Framework and includes skill developing courses. Apart from this college has designed and developed 02 certificate courses considering the local needs and skills to be imbibed during degree programmes. These are approved by College Development Committee (CDC). Students adopts Practical skills through experiential learning during laboratory work Career Guidance and Placement Cell conducts Guidance programs on skills required at work places in different industries and organizations. It helps the students to achieve the skills for competitive examinations and placements. HEI is providing value-based education with the help of Skills Development Programs such as communications skills, yoga, celebration of days, etc. Patriotism and National integration skills, life skills and

social awareness are embedded amongs the students through National Service Scheme (NSS)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

HEI provides higher education to educationally and economically marginalized section of Ashvi region since 2001 through various programs in Arts, Commerce and Science disciplines at Under graduate and Post graduate level. The medium of instructions for undergraduate courses in Arts and Commerce faculty is Indian language Marathi. Mother tongue of all the students is mostly Marathi. The correspondence with the stakeholders many times is through marathi language. College conducts the various functions, extension and outreach activities with the involvement of stakeholders using the Marathi language. The cultural awareness and expressions through mother language are the major competencies to provide them with the sense of identity, belongingness and appreciations. In these aspects, NEP 2020 will surely help in strengthening this culture in HEI. To preserve and spread Indian culture and tradition we organized various activities such as traditional day celebrations, Mehandi, Rangoli, Dance, Singing and Various festivals, visit to local Holistic Marathi Bhasha Savardhan etc. to inculcate the Indian culture and values among students. The different types of Linguistic competitions are organized in the institute by cultural committee.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is education in which an importance is given to what students are expected to know what skills and knowledge they need to have when they leave the educational campus. It is also called performance-based education and is an attempt to measure effectiveness of education based on results rather than on inputs. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation methods are conducted. These outcomes are mapped in terms of attainment levels and calculated at the completion of courses and programmes. Institute follows the CBCS pattern for different programmes and courses framed by affiliating university. Programme and Programme Specific Outcomes (POs, PSOs) are narrower statements that describe what students are expected to be able to do by the time of graduation and Course Outcome (COs) are statements that describe significant and essential learning that learners have achieved, and can reliably

demonstrate at the end of a course, are designed by considering graduate attributes. The Continuous Internal Evaluation (CIE) of the students is carried out with the help of variety of parameters such as Home Assignments, Class Tests, Vivo-voce, Seminars, Group Discussions, end semester Internal Examination and Subjective Assessments. The results are generated with the help of CIE and university examination. The attainment levels are mapped and calculated for various courses and programmes using a welldefined procedure. HEI has maintained the records with the faculties.

20.Distance education/online education:

Distance education, or distance learning, is a field of education that focuses on pedagogy, technology, and learning systems that aim to provide education to students who are not physically present in the college. Online education through lectures in zoom, Google meet platform, You tube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode. These facilities were proved to be important especially during pandemic period for the development of e-contents, video lectures, e-question papers and delivery of them in a very streamlined manner. Institute has established a very good mechanism for classroom delivery of curriculum through a student centric method which ensures the participation of both teachers and students during teaching-learning process. Institute has upgraded the ICT facilities during pandemic of COVID-19 which were necessary to deliver the online lectures for all programs in different sterams. Institute has good enough facilities required to conduct the classes in offline as well as online mode. Five classrooms and seminar halls in the institute has ICT facilities with adequate tools. Institutes follow a CBCS with essential and add on credits implemented by affiliating university since 2019-20. The additional credits are to be earned by students during stipulated time period from various aspects defined for the purpose. Social media apps were also used to communicatewith students.

Extended Profile

1.Programme

1.1   **368**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **731**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **411**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **215**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **29**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **30**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**368**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**731**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**411**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**215**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**29**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	30

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	11
4.2 Total expenditure excluding salary during the year (INR in lakhs)	33.77
4.3 Total number of computers on campus for academic purposes	36

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The college being affiliated to Savitribai Phule Pune University, Pune adheres to the curricula prescribed by the University. The College ensures effective curriculum delivery through a well planned and documented process.**
- **. The IQAC and concerned departments prepare the academic calendar of the college to the commencement of academic year. The academic calendar specifies suitable available dates for significant academic and other activities.**
- **Faculty members prepare semester-wise teaching plan for theory and practical at the beginning of every semester.**
- **Each staff member maintains an academic teacher diary containing individual timetable, workload, annual/semester teaching plan, actual teaching units, daily teaching plan, academic and administrative committee responsibilities etc.**
- **The timetable committee prepares a college timetable. Head of department prepare a departmental timetable.**

- **For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practical, field projects, students seminars, tutorials, question papers solving, research projects ,Study tours, field survey on-the-job training etc.**
- **Use of PPTs, video lectures, models, charts, various educational software's etc. are used by teachers. The college organizes guest lectures of academicians for the effective curriculum delivery.**
- **College also provides special guidance to the slow learners under Bridge and remedial coaching etc.**
- **Library published "Gautam" magazine every academic year. Students and faculties are actively participate by publishing Passage, Poem ,Essay, Motivational Stories etc.**

Feedback mechanism assists improvisation in curriculum delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **As per the guidelines of Savitribai Phule Pune University, Pune, all the faculties strictly implement continuous internal evaluation at the college level from the beginning to the end of the academic year.**
- **According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the internal examination and certificate courses.**
- **From the beginning of semester various methods are used by the teachers to evaluate students, viz written test, tutorials, open book test, seminar presentation, oral exam and field projects.**
- **Institute appoint senior faculty as a College Examination Officer (CEO) for the smooth conduction of examination.**
- **The continuous Internal Evaluation in Choice Based Credit System (CBCS) for UG students is operational in the college.**
- **First year of all the faculties, the evaluation is conducted at the college level. However the question**

papers are provided by affiliating university.
- Internal and external marks of elective and practical courses are uploaded online by the respective teacher.
- The photocopies of answer sheets are provided to the candidates on their demands.
- For smooth conduction of the examination, the institute has appointed internal squad committee.
- After the internal evaluation answer-sheets are shown to the students which provide transparency in the evaluation process and doubts are cleared by concern faculty.

All electronics devices are strictly prohibited in college premises during examination period.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

184

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

02

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

02

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

The vision and mission of the college speaks volume about these cross-cutting issues. Naturally, the institution integrates various life skills, values, local and global challenges through its curriculum delivery. The college offers twelve programmers and value added courses in which each and every issue such as civic sense and responsibility, environment and sustainability into curriculum, human values are addressed. Naturally, each teacher integrates all these issues as a part of their teaching-learning process. In the traditional faculties like Arts, Commerce, and science all these aspects are practically addressed. Total 12 progrsmms,2 value added and 1 add-on courses are offered in all programs have one or other cross cutting are as part of curriculum.

Environmental Issues: Environmental study is compulsory subject at B.A-II, B.Com-II &B.Sc.-II level. Renewable energy source, Dairy and Agree chemistry, Cell biology, Medical entomology , Optimization technique are also thought in science.

Human Values: Human Values are covered in curriculum of Political science, Economics, History, Geography, Marathi, Hindi, English and B.Com programmers.

Professional Ethics: In commerce professional ethics are inculcated with the subjects like Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications. Communication and soft skill has an important place in many of these courses. Professional ethics are also integral part of curriculum in all programmers.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

451

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is located in a rural area. Majority of students come from economically, educationally, and socially diverse backgrounds.

The performance of all the students in the class is checked by conducting common exam and determined the learning levels of the students. After the exam, the class teacher divides students into "Advanced learners" and "Slow learners." To make the slow learners up to the mark, tutorial and remedial classes are arranged. The college offers counseling cell as well as bridge courses for all types of students wherein they are guided and morally supported by their mentors.

The college arranges different extra-curricular activities such as, poster presentation, project, exhibition, field trip, and also additional lectures for slow learners.

Advanced learners are also selected on the basis of the same common exam and to boost their canvas of knowledge, different educational activities and courses like quizzes, competitive exams, career counselling, seminars, workshops, conferences, poster presentations, the Avishkar Research Competition, etc. are arranged.

Faculty inspired students to organize and participate in curricular and co-curricular activities. Rank holders are felicited in the presence of their parents at the annual prize distribution ceremony. Thereby giving motivation to upcoming students.

File Description	Documents
Link for additional Information	http://www.sskacs.kskes.in/en/academics/certificate-course/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
731	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college implemented student-centered teaching strategies to improve the learning experience. These are interactive and experiential, which implies that they are regular classes. The teacher introduces the subject of the upcoming lecture so that the students can mentally get ready for it.

Experiential learning:

The institute provides hands-on learning opportunities for students through project work, study tours, and field trips that are coordinated by different departments.

The Department of Commerce arranges visits to banks, institutes, and industries.Students visit to village small entrepreneur for study of village economy. Students conduct a survey as part of their study.

To provide understanding of diverse industrial processes, the departments of chemistry, physics, and botany organise industrial trips to wineries, solar power plants, chemical and pharmaceutical enterprises, etc.

The Department of Botany and Zoology organises study visits to learn about flora and fauna.

The arts faculty arranges trips to historical, geographical, and museum locations.

Participative Learning:

Group discussions, projects, poster presentations, quiz competitions, seminars, exhibitions, surveys, and industrial visits are all done alongside the normal teaching to improve student participation and experience participatory learning.

Problem solving methodologies:

The faculties of all departments encourages students to take part in science exhibitions, food stall, etc. to improve their creativity, decision-making, critical thinking, and reasoning skills. It encourages students to recognise and choose issues.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Colleges have taken the initiative to create strategies that are practical, relevant, and constructive in addition to the conventional teaching and learning process. As learners become more inventive and creative as a result of their curiosity, classrooms are upgraded to include ICT and classes are now done according to the subjects that the students have chosen.

The collage developed two ICT enabled classrooms. The collage issued separate PC to each department in computer lab with LAN. These two classrooms and seminar hall have LCD projector with interactive sound system to strengthen teaching and learning practices. This computer lab used Broadband Leased Line Internet connection. Due to these functions of computer devices work very smoothly. For the effective teaching and learning process, teachers use LCD projectors for elucidation of the various concepts incorporated in the curricula. This technique helped students maintain the same level of concentration throughout the lecture. The majority of the curriculum is taught through PowerPoint presentations. Teachers' power point presentations

(PPTs) help students focus on understanding some complicated concepts and phenomena. The geography department has a cartography lab that is fully equipped with ICT. In practical and theoretical teaching, Tally, Basic computer knowledge, and Maxima are used. Some members of the faculty have posted e-contents to the Savitribai Phule University Pune website.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.sskacs.kskes.in/en/gallery/E-content/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

241

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute strictly follows the rules and regulations laid down by Savitribai Phule University, Pune to bring transparency and accountability in internal evaluation.

Teacher explains Continuous Internal Evaluation mechanism at the commencement of the academic year.

Principal appoints a senior faculty as a College Examination Officer (CEO) and Exam Committee.

The entire internal assessment programme is run under the Controller of the Examination.

The examination schedule is communicated to the students well in advance on the central notice board. Internal examination and practical examination are conduct by college as per the rules and regulations of the University. The college follows Structure and time table of Semester end examination as per University guidelines.

For the internal examination, question papers are submitted by the respective faculty to the examination committee such as per the norms.

Mobile Phones are strictly prohibited in the examination hall.

The evaluation criteria are based on student's attendance, practical, tutorials, home assignments, seminar, oral, open book test and marks obtained in the internal test.

For the evaluation process Central Assessment Programme is organized under the Control of CAP Director.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute maintains an active grievance cell.

The prospectus, website, and notice board all have information about the examination's code of conduct.

Internal assessment-related grievances were reported to the CEO. When they are dissatisfied, they are referred to the college examination section and the grievance redressal cell.While complaints about the external assessment are sent to the affiliating university.

Student exam-related complaints, such as filling out an online exam form, inquiries about exam receipts, name, subject, and

subject code corrections, question paper patterns, incorrect mark entry, etc., should be directed first to the college and subsequently to the university. Within ten days of the results being declared, students can request an online photocopy of their answer sheets.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated with Savitribai Phule, Pune University, Pune, and has to follow the curriculum designed by the university. University has prepared objectives and outcomes post to University website.

Hence the college has display all course and programme outcomes which is constantly updated.

Every department keeps a copy of the course outcomes and programme outcomes in the departmental library so that students and faculty can regularly study them.

The faculty members actively participate in syllabus development workshops, where they can contribute in CO's and PO's.

At the commencement of the academic year, faculties explain PO's, CO's, and PSO's of their respective subjects.

The CO's of the Arts include developing a versatile personality, by inculcating human values, ethics, and morality.

Commerce COs are fully accountable for familiarising students with the basic concepts of marketing management and cost and work accounting, and making students competent in the marketing and production sectors.

The CO's of Science are to know, use, and interpret scientific explanations of the natural world, as well as to instill a research attitude among the students.

Certificate courses are designed to help students develop entrepreneurial skills. The University Syllabi and learning outcomes are discussed in the departmental meetings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute provides a variety of courses, including Certificate and Degree programmes, with the goal of progressing students to higher education, entrepreneurs, and employers through skill development and holistic education.

Students are always encouraged to participate in conferences, seminars, workshops, exhibitions, research, and other competitions in order to improve quality.

Courses such as skill development and personality development enabled students to develop an ambitious attitude in a competitive world while also preparing them to develop an entrepreneurial attitude.

After completing theirunder graduation, the majority of students are admitted to higher education.

The training and placement cell organises campus interviews for students. It demonstrates the achievement of programme and course outcomes.

Unit tests, class tests, surprise tests, open book tests, presentations, semester and annual university exams, and other modes such as home assignments, tutorials, projects, and achievements in placements, sports, cultural, and extension activities are used to evaluate course outcomes.

After the announcement of the examination results and the number of students admitted to higher education, the college evaluates the attainment of Co's and Po's.

The CO's of Science are to know, use, and interpret scientific explanations of the natural world, as well as to instill a research attitude among the students.

Certificate courses are designed to help students develop entrepreneurial skills. The University Syllabi and learning outcomes are discussed in the departmental meetings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

164

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.sskacs.kskes.in/public/41646D696E6973747261746F72File s/IQAC/SSS/2_7.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension and outreach activity of the college is carried out under the NSS unit and Student Development Board (SDB),

established in the academic year 2005-2006. The NSS unit was started with strength of 100 students in which there were 50 boys and 50 girls. In the academic year, 2021-22,the number has increased to 200 students with 100 boys and 100 girls. The vision of, both the NSS and SDB is 'To develop the awareness of social responsibility and good citizenship of the society to maintain the socio-economical balance'. For effective social work, the institute works under the guidance and, rules and regulations of Savitribai Phule Pune University. The NSS unit is, in order to imbibe different qualities in students and to identify and encounter the need and problems of society, students are encouraged to visit the adopted village and nearby community for developing social awareness. The different activities are performed like Swachh Bharat Mission, Mazi Vasundhara Abhiyan, Blood Donation Camp, COVID-19Awareness Campaign, Literacy Programme, Celebration and Anniversary, Social Awareness Activity, Workshop/Seminar Programme, Tree plantation, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has green campus spread over an area of 5.06. Acres. The total built up area of the campus is 2050.5sq.mt. The institution has abundant infrastructure which includes main building with Principal cabin, administrative office, departments and class rooms, library, seminar hall, gymnasium hall, canteen, parking area, playfields, laboratories etc.

The college has 12 class rooms out of which 3 are ICT enabled. It also has 1 well equipped computer laboratory. For easy accessibility to learner, the institute has 16 computers with peripherals and internet facility in laboratories and library.

In the library there are 8240 books and subscription for 07 magazines. To maintain update record of books Vriddhi software is used. The library facilitated with comfortable seating arrangement for reading as well as separate arrangement for Divyangjan.

IQAC, NSS, SWO, Women Empowerment Cell, Grievance Cell and Students Counseling Cell, Anti Ragging Cell, Cast based Discriminative Committee/Cell and various cells have been provided with required space and facilities.

Girls' common room, sick room, wash rooms, ramp for physically challenged students and a canteen are available in the campus. Solar PV System 10.08 KW has been installed in the college. Botanical garden, Rose garden, Vermi compost etc. are available in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Infrastructure for sports:

In spite of being located in rural area, college plays a proactive role in supporting students with adequate facilities for sports and physical education, cultural activities to develop their skills and be mentally and physically fit along with academics. With the help of sports facilities students can perform well at inter faculty, intercollegiate, and University level competitions.

The college has well maintained playground which includes playgrounds for Cricket, Kabaddi and Kho- Kho, 200 mts running track, long jump and two volleyball courts and also the college has centralized ground for Basket ball, Hockey, Football . Indoor games facilities such as Chess, Carrom, etc.are available for students. The college has established a gymnasium hall with a built up area of 44.89 sq m having 7 station multi-gym facilities.

Infrastructure for cultural activities:

In campus, open stage facility is available for various programs viz. Independence Day, Republic Day, annual social gathering and prize distribution ceremony etc.

Short cultural activities such as plays, mimes, folk dance, one-act plays, street plays, debates, elocution competitions, quiz competition, exhibitions, poster presentation anniversaries of national personalities, etc. are performed in seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.50

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Physical description Remark

Name of ILMS Software Vriddhi

Nature of automation Partially automated

Version 2.0 Build 261.4 Full Version

Year of Automation 2021-2022

Software Charges 59000

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sskacsc.vriddhionline.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.54

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process in the campus. The college cares for all by installing sufficient number of C.C.T.V camera in the campus. There is one computer lab in the college with 15 computers. Each computer has provided necessary internet facility. The college

has upgraded leased line to 200 Mbps capacity along with necessary software and has electric backup with inverter and battery backup and also system with printer. U C.C.T.V & printer with internet connectivity. Office has 5 computers for office documentation and updating with Xerox, C.C.T.V, printing, scanner facility.

 While Principal cabin and IQAC cell are provided with one computer each with internet facility. C.C.T.V camera connection and updates interlinked to principal cabin. For Exam Control Room, one computer with Xerox machine and internet facility, as well as CCTV, are provided.

 The students, teachers and non-teaching staff are encouraged to use various academic and administrative software's Vriddhi and Tally ERP 9.

Facility In 2020

Computers 36

Campus Network

Broadband connection with LAN in office, Library, Laboratory ,Internet Facility

5 Mbps high speed leased line internet connection

Computer laboratory 01

LCD Projectors 03

ICT enabled classrooms 03

Particulars of Up gradation

Year of Up gradation

Up gradation of Internet Bandwidth 2021-2022

Website designing and development Online Admission software

Up gradation of PC configuration

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has standard procedure for maintenance and optimal use of infrastructure.

All the physical, academic and support facilities are augmented and maintained through committees viz. College Development Committee, Purchase, and Financial Committee, Library Committee, Campus Development Committee, etc.

Availability of blackboards, lighting and furniture in classrooms maintained and planned by committees.

Library Committee takes care of library matters.

Gymkhana Committee takes care of creation and maintenance of sports facilities.

Up gradation of software, hardware and maintenance of ICT facilities is done regularly.

Departmental laboratory has lab assistant and attendants for maintenance of laboratories.

The maintenance of facilities like toilet blocks, Computer labs, equipments, furniture, fire extinguishers, electric work, plumbing, RO-water facilities, water tank are maintained on Annual Maintenance Contract.

College has 24×7 security system and safety through 6 security persons.

The electricity is supplied by MSEB and 1 generator, 02 invertors for power supply.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

621

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

File Description	Documents
Any additional information	[View File]
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`01`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`0`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Members of student council along with general secretary are elected as per the norms and directives laid by the Savitribai Phule Pune University, Pune. The co-curricular and extra-curricular activities like girls personality development program, seminars, conferences, workshops, sport events, extra mural activities, campus recruitments, annual social gathering, awareness rallies etc. are possible only through the involvement of students. Success of extension activities like blood donation camp, cleanliness campaign, tree plantation, construction of barrages, soil and water testing, popularization of

nonconventional energy resources, various awareness programs etc. is due to the active participation of students. Other than this, students working in various academic and administrative bodies committees are also involved in decision making process.

1. Internal Quality Assurance Cell College
2. Caste Based Discrimination committee
3. Anti-ragging Committee
4. National Service Scheme
5. Cultural Association Women Empowerment Cell

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

711

File Description	Documents
Report of the event	[View File]
Upload any additional information	[View File]
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni is not registered, but the process of registration is going on

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To create academic excellence through skill oriented value based education.

Mission: To achieve a high order of excellence and scientific outlook in academics, culture and sports, and also to enhance social responsibility amongst the student.

Distinctive characteristics of the college:

- **Surroundings of this college are economically, socially and educationally backward area. The college is the first institution providing qualitative education in this area. All the activities carried out by the college, are dedicated to the vision and mission. Vision and mission of the college are in consistence with the objectives of higher education.**

- **To achieve college mission statements of bringing the institution implementing various programs like soft skill development. NSS program for social responsibility to grouse scientific attitude among the student the college arrange programs like science day poster presentation,**

model exhibition. The institution provides safe and secure environment for education of girl students. It resulted gradual increase in the numbers of girls.

- The college making continuous efforts to provide the better infrastructural, learning resources and different teaching aids to attain highest qualitative of education to the aspirant youth.

•The college conducts coaching guidance for competitive exams and extra-curricular activities enable

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has decentralization of authority and participative management in its day-to-day operations We have formed more than 22 committees including teaching and non-teaching staff to look after various curricular, co-curricular and extra-curricular activities. Principal of the institution has the responsibility of academic and administrative development. With this objectives, Principal has supported to academic in charge and other administrative staff down the line. Respective department heads have given liberty and responsibility for overall working and smooth functioning of their departments.

Case study: The College constitutes women empowerment cell every year. It constitutes two women staff members, two men staff members and three girl students nominated by the Principal. The in-charge is given authority to plan and execute various activities relating to the women issues, empowerment and skill development. The cell also conducts many activities in collaboration with Women empowerment cell formed by the parent organization. Few of the activities conducted by this cell are

1. Nirbhay kanya Abhiyan

2. To celebrate the Jagtik Mahila din

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Considering at the Vision & Mission Statement time and again reminds us to follow the Perspective Plan for the next few years and follow the same to accomplish the Goals mentioned in the Vision & Mission statement.

Perspective Plan:

1. **Introduce more certification courses**
2. **Develop study materials to subjects. Develop Digital Content of study materials and give access to students. Promote students to take up internships.**
3. **Design degree attributes and defines to students.**
4. **Innovative value added programs with interaction with industry experts.**
5. **Educate on different ICT tools that can be adopted in specific course teaching. Arrange more sessions on teaching pedagogy with subject experts.**
6. **To provide digital library facilities to students and staff.**
7. **Constantly upgrade the infrastructure whenever necessary.**
8. **Set up infrastructure to suit differently abled students.**
9. **Arrange for more alumni involvement in college activities.**
10. **Encourage students to take up competitive exam and arrange for in house training through MOU's with external agencies. Encourage students to take up field learning, participative learning in subject areas.**
11. **To improve the records of outgoing students**
12. **Strengthen E-Governance in all spheres of college**

activities.
13. Setup internal compliance committee to comply with various laws pertaining to college.
14. Enhance peer to peer, staff to principal and administration staff to principal feedback mechanism.
15. Conduct seminars/conferences at National level on general and specific areas.
16. Replace existing bulbs with LEDs wherever possible.
17. Arrange more gender equity and gender sensitization program.

Declare campus as plastic free

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Service rules, procedures, recruitment, promotional policies are framed by UGC and State Government. Grievance redressal mechanism is also prescribed by the State Government. These rules, procedures and mechanism strictly followed by the college. College development committee, library committee, internal complaint committee, Anti-ragging committee, committee under RTI and other statutory committees are formed and they are functional.

1. The College has governing council. The structure is as follows Chairman, Secretary, ,Members. Tenure of governing council is 5 years

1. Local Management Committee (LMC) It is established & committee has 10 members. Chairman of governing council work as chairman of LMC. Where as the principal is Secretary. LMC/CDC is reconstituted after 3 years. As per new university rule effective from March 2016 Local Management Committee (LMC) is reconstituted as College

Development

Committee (CDC) which additionally include Student Representative and Alumni Representative.

1. **Administrative Setup College has Chief Administrative Officer and is supported by finance and accounts officer and Office Superintendent to look after various administrative activities**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1.Employee's Provident Fund (EPF) 2.Graduity.

2. Casual leave/Earn leave/Compensatory off / special leave 4.Medical Checkup

3. 50% concession in tuition fees is offered to children of employees for the admission to Gautam public school.

4. Festival advance salary is given to teaching and non-teaching staff

5. Loan facility is provided to the employees through Gautam employees credit co-operative society both long term and immediate basis.

6. There have been instances of management extending financial support to its staff during medical emergencies and critical illness.

7.Transportation facility is provided to higher authorities for their regular commute to work. It is also extended for faculty in cases of travelling for assigned work. If not, staff can also claim conveyance charges for the same.

8. Uniforms are provided to non-teaching and security staff as per the society's code of conduct. 12.Staff quarters are provided as per the requisites.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For capturing performance of the employee, the College has its own Performance Based Appraisal System (PBAS) that is in compliance with UGC regulations which covers academic and non-academic contributions of the employee. The appraisal is done in two steps: (i) self-appraisal by employee and (ii) final appraisal by the authority.

Self-appraisal is done on the basis of following bodies

Academic Performance – this point comprises of subjects taught by faculty and its average result for previous academic year.

Extra and remedial classes taken by the respective faculties.

The number of workshops, seminars and conferences attended by faculty to enhance their intellectual capacity and subject knowledge.

Major contribution for the benefit of students, staff and the College.

Scrupulous study and implementation of Student Counseling and performance monitoring is carried out. Awards/rewards obtained by the faculty from Government/non-government/NGO.

Contribution in institutional and departmental activities. Execution of examination duties assigned by the College and affiliating University.

Research contributions of staff in terms of research projects, publications, patents and guidance provided to students, colleagues for involvement in research, research papers, books, industrial liaison, consultancy and guest lectures.

Contribution towards placement activity for the final year students and assigning project for first and second year students.

Moreover the Management evaluates performance of the faculty through oral interaction or PowerPoint presentation where following points are discussed: Contribution in research activities and outcome.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts its financial audit regularly. College has its external financial audit mechanism. The accounts of institution are subjected to audit by certified external chartered accountant. The appointment of external auditor is made every year by the management. External auditor is continuously checking and keeping the record of accounts. A review is taken to understand and minimize errors while preparing financial statements. M/S Kulkarni and Khanolkar Co. was appointed as the external financial auditor since the last five years. Last financial audit was carried out in the month of September 2020. There were no irregularities and any audit objections found by external auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has well-defined policies for the mobilization of funds and optimal utilization of resources. The College is self-financed and has sufficient resources to develop and sustain its programs on a continual basis. A major source of revenue for the College is through tuition fees. Every year a budget showing estimated receipts and payments is prepared. The final budget is placed before the CDC meeting for deliberations. The budget proposals are discussed in detail and approved by the committee. All the financial transactions are subject to internal check and control. Every voucher is passed through Head Clerk, Accountant and the Principal. The major purchases are routed through the central purchase committee. At least three quotations are invited for major expenditure and the lowest quotation is generally accepted. While preparing the institutional budget preference is given to salaries and allowances. Next preference is given to establishment general expenses. While making provisions for departments, their priorities and requirements are considered. The expenditures and purchases are made in the accordance with the provisions made in the budget for that head

of expenses.

The College utilizes financial resources through following bodies / committees:

- Management body

- Central finance department

- Central purchase department

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell is mainly puts thrust on institutional planning. Mentoring , feedback and outcome mechanism consistently contributing for the enhancement of quality culture in College. The IQAC committee has been formed by the College on 2018-2019 as per the norms prescribed by the NAAC. The IQAC is actively contributing in developing quality awareness in the entire College. Management has taken initiative to facilitate the development and quality improvement of the College. The IQAC has been continuously working on the quality enhancement of students as a result of it there are many initiatives taken by the members. It involves association with various bodies, creation of academic committee and formation of students club for conducting various activities as part of development of students and staff.

Two of the practices initiated by IQAC are:

1.Women Empowerment.

Besides these measures following empowerment steps were taken

and executed by IQAC

1.Nirbhay Kanya Abhiyan Programme

The institute organizes self- defence training workshops under Nirbhay Kanya Abhiyan programme in association with Student's Development Board. The training of Judo- Karate, self- defense tricks and demonstrations are provided to the students.

2.Soft Skills Development Programme

Soft Skills Development Programme is organized for imbibing the skills like leadership, positive attitude, assertiveness, presentation skills, time management, team work etc. These soft skills have enhanced the inter personal and intra personal skills among the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching-learning process structure is reviewed through institutional mechanism formed by the IQAC.

Structure for review of teaching-learning process: Principal, HODs, committee in-charges, student representatives form the structure to review teaching-learning process. Principal hold the meeting and HODs regularly reviews the proper implementation of academic curriculum set at the commencement of academic year. HODs conduct monthly departmental meetings in order to review progress and performance of department. Minor issue are discussed and solved at department level, whereas major points are discussed with the Principal through academic in charge. A teaching diary and attendance diary is maintained by each faculty as a matter of record.

Methodology: The review of teaching-learning is done in the following manner:

•Preparation of academic calendar at the beginning of every academic year.

•Departmental time table and classroom, laboratory allocation is done.

•Result analysis at the end of each examination.

Outcome

•Academic calendar plans the smooth schedule for the complete semester for effective teaching learning process.

•The teaching plan and practical plan helps the teachers in organizing their time leading to timely completion of curriculum and conducting tests as planned. This has led to improvement of results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is very sensitive about desires, needs, abilities and professional skills of human resources of men and women, without any discrimination about their gender.

Safety and Security: A Security guard is appointed for 24 hours.

CCTV Monitoring: CCTV cameras are installed to provide 24 hours surveillance to observe the ongoing activities.

Complaint Box: The complaint box is positioned near the Principal's cabin intended to collect suggestions from female staff and girl students concerning any harassment.

Grievance Redress Committees: The College established committees to monitor safety, security and social issues like Anti-ragging Committee, Sexual Harassment Committee, etc.

Fire-Safety Equipment: The College conducts the fire audit and fire extinguishers are installed.

Lectures/Special Talks: The College organizes Nirbhay Kanya Abhiyan, Personality Development Programme, and Health Check-up Programme etc. for girl students to endorse social values.

Counseling:

The college provides stress-related counseling and guidance to

students. It has separate career guidance and counseling committee. It organizes women empowerment, self-defense programs and counsels students for their admission.

Common Room:

The college provides separate washrooms for boys and girls. Girls' common room is equipped with First-Aid Box and Sanitary Napkin Vending Machine etc.

File Description	Documents
Annual gender sensitization action plan	http://www.sskacs.kskes.in/public/41646D696E6973747261746F72Files/AQAR/7_1_1%20Measures%20for%20the%20promotion%20of%20Gender%20equity.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sskacs.kskes.in/public/41646D696E6973747261746F72Files/AQAR/7_1_1%20Measures%20for%20the%20promotion%20of%20Gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

For the collection of regular solid waste (Dry and Wet) in and around the college campus, a number of garbage bins are kept at different places in the campus and also in the laboratories,

classrooms and other places. The collected solid waste is picked up regularly. Waste from plants in the college campus is also collected. The college has also built a Vermicomposting plant by the side of the building which composts the degradable waste. The prepared bio-fertilizers are used for plants in the campus. In these days, the college is collecting the garbage and using it as mulching agent for all plants in the college campus. It is biocompatible and natural origin. We feel proud to declare that, synthetic fertilizers and insecticides are not used in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	http://www.sskacs.kskes.in/public/41646D696E6973747261746F72Files/AQAR/7_1_3%20Degradable%20and%20non%20Degradable%20waste%20manegment.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File]
Certification by the auditing agency	[View File]
Certificates of the awards received	[View File]
Any other relevant information	[View File]

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sau. Sushilamai Kale Arts, Com. and Sci. College is the only senior college at Kolpewadi. Most of the students are local and belong to the nearby villages. As per government rules, the admission process is carried out. Care is taken for distributing seats for each category. The statutory committees are balanced with the representation of each category. In major extension activities local citizen's participation is commendable. The college with the help of village council, Tehsil office, Session Court, Govt. Hospital, is involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. The flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The college is playing an effective role of catalyst to maintain the peace and national integration. Our college regularly organizes different activities for inculcating the values of tolerance and harmony towards cultural diversities. The activities have positive impact on the society's cultural and communal thoughts. The socio-economic condition in our locality is different than the other villages of Maharashtra. To maintain the linguistic importance, Department of Marathi, celebrates activities such as 'Marathi Rajbhasha Fortnight'. Birth Anniversaries of national personalities are also celebrated in the college. Thus, the college has created very positive image among the rural people and they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college contribute and hence to social commitment is recognized as a 'Center of Social Transformation'. The mission of the college is 'To achieve a high order of excellence and scientific outlook in academic, culture and sports and to enhance social responsibility amongst the students'. Preamble of the constitution is displayed in the college and it is clearly visible to all the entrants. 'National Anthem' is played in the morning. It reflects the strong impact on the students, employees and the citizens towards the values of Indian Constitution. Our college arranges programs through which the students can get encouraged to express them. Our teachers deliver lectures on the constitutional obligations, national unity and social harmony. 26th November is celebrated as 'Constitution Day'. Lectures of teachers are organized on that day to reiterate the significance of the constitution of India. The college organizes massive rally to spread the message of 'Social Equality'. The National Unity Day is also celebrated in the college to remember Sardar Vallabhbhai Patel and 'Pledge of Unity', is organized. To make aware the students to various consumer laws and rights, 'National Consumer Day' is celebrated on 24th December. The issues related to problems of consumers are expressed through the programs. The Voter's Day, International Yoga Day, had been conducted by the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts   **A. All of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, by celebrating following National and International Days with great enthusiasm, the college connects students with the cultural heritage and roots of Indian culture and recalls the contribution of great leaders and imbibe their moral and ethical principles in students' lives.

1. World Environment Day

2. World AIDS Day

3. International Yoga Day

4. Independence Day of India

5. Republic Day of India

6. Maharashtra Din

7. Makar Sankranti as Traditional Day

8. Teacher's Day

9. Martyer's Day

10. Constitution Day

11. Reading Day

Birth and death anniversaries of the Indian national heroes

1. Birth anniversary of Savitribai Phule

2. Birth anniversary of Swami Vivekananda

3. Birth anniversary of Chhatrapati Shivaji Maharaj

4. Birth anniversary of Dr. Babasaheb Ambedkar

5. Birth anniversary of Annabhau Sathe and Lokmanya Tilak

6. Birth anniversary of Mahatma Gandhi

7. Birth anniversary of Sardar Vallbhbhai Patel.

Blood-Donation camp is organized every year

We pay special tribute to the founder chairman of our education society, Karmaveer Shankarrao Kale Saheb on the occasion of his birth anniversary, death anniversary and to Sushilamai Kale on her death anniversary every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

1. Title: Germplasm Collection and Conservation

The Department of Botany of our college had this best practice for the undergraduate students for the last two academic years (2019-20 to 2021-22). During this, more than 300 seeds of different plants were collected.

2. Objectives of the Practice:

1. To conserve various seed material for utilization of making new breeds and to improve it for cultivation.

2. To provide farmers conserved seed materials for multiplication.

3. To conserve rare and endangered plant species through seed collection

.4. Tapping germplasm variability in different agri-horticultureal (crop) plant; their wild relatives and related species.

5. To collect different hybrid varieties of crop plants.

Best Practice: Controlling Water Pollution in the Godavari River

1. Objectives:

a) To control the water pollution

b) To contribute to social cause

c) To enrich living bodies by keeping water clean

d) To make people aware of pollution-free festivals

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College was started in August 2002, aiming to provide quality education to rural students aiming to create academic excellence through value based and skills oriented education. The mission of the college is, to help the students to grow into responsible citizen with the ability to transform within and without It created the better responsible citizens in rural parts of India. The college has been running three undergraduate programs namely Arts, Commerce and Science with experienced and expert teachers. Five teachers have been awarded with M.Phil. Degree, five have been awarded with Ph.D. and twelve are pursuing the same. Fourteen teachers passed SET/NET Exam. The college arranges Bahishaal Vyakhyanmala, Dnyan Vidnyan Vachan Chalval and Guest lectures of experts. Students participate in various activities, namely, sports, leadership, social service, cultural activities, etc. During the first cycle, the college organized two national level seminars, focusing on two different themes. In this year college taking online Workshop on IBPS & IPR. Also taking online One day National Level webinar on 'Sustainable Development in Agriculture' For Commerce. We encourage our students to participate in different activities in our college. Our students received awards in various fields. College provides computer facility to the Students with Internet for multi-purpose. Nine students qualified SET/NET exam and two obtained Ph.D. One student passed MPSC exam and now, he is PSI and one is District Level Judge. One of the students achieved best student University level award in NSS.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The college being affiliated to Savitribai Phule Pune University, Pune adheres to the curricula prescribed by the University. The College ensures effective curriculum delivery through a well planned and documented process.**
- **. The IQAC and concerned departments prepare the academic calendar of the college to the commencement of academic year. The academic calendar specifies suitable available dates for significant academic and other activities.**
- **Faculty members prepare semester-wise teaching plan for theory and practical at the beginning of every semester.**
- **Each staff member maintains an academic teacher diary containing individual timetable, workload, annual/semester teaching plan, actual teaching units, daily teaching plan, academic and administrative committee responsibilities etc.**
- **The timetable committee prepares a college timetable. Head of department prepare a departmental timetable.**
- **For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practical, field projects, students seminars, tutorials, question papers solving, research projects ,Study tours, field survey on-the-job training etc.**
- **Use of PPTs, video lectures, models, charts, various educational software's etc. are used by teachers. The college organizes guest lectures of academicians for the effective curriculum delivery.**
- **College also provides special guidance to the slow learners under Bridge and remedial coaching etc.**
- **Library published "Gautam" magazine every academic year. Students and faculties are actively participate by publishing Passage, Poem ,Essay, Motivational Stories etc.**

Feedback mechanism assists improvisation in curriculum

delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **As per the guidelines of Savitribai Phule Pune University, Pune, all the faculties strictly implement continuous internal evaluation at the college level from the beginning to the end of the academic year.**
- **According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the internal examination and certificate courses.**
- **From the beginning of semester various methods are used by the teachers to evaluate students, viz written test, tutorials, open book test, seminar presentation, oral exam and field projects.**
- **Institute appoint senior faculty as a College Examination Officer (CEO) for the smooth conduction of examination.**
- **The continuous Internal Evaluation in Choice Based Credit System (CBCS) for UG students is operational in the college.**
- **First year of all the faculties, the evaluation is conducted at the college level. However the question papers are provided by affiliating university.**
- **Internal and external marks of elective and practical courses are uploaded online by the respective teacher.**
- **The photocopies of answer sheets are provided to the candidates on their demands.**
- **For smooth conduction of the examination, the institute has appointed internal squad committee.**
- **After the internal evaluation answer-sheets are shown to the students which provide transparency in the evaluation process and doubts are cleared by concern faculty.**

All electronics devices are strictly prohibited in college premises during examination period.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

184

File Description	Documents
Any additional information	[View File]()
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File]()

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

02

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

02

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The vision and mission of the college speaks volume about these cross-cutting issues. Naturally, the institution integrates various life skills, values, local and global challenges through its curriculum delivery. The college offers twelve programmers and value added courses in which each and every issue such as civic sense and responsibility, environment and sustainability into curriculum, human values are addressed. Naturally, each teacher integrates all these issues as a part of their teaching-learning process. In the traditional faculties like Arts, Commerce, and science all

these aspects are practically addressed. Total 12 progrsmms,2 value added and 1 add-on courses are offered in all programs have one or other cross cutting are as part of curriculum.

Environmental Issues: Environmental study is compulsory subject at B.A-II, B.Com-II &B.Sc.-II level. Renewable energy source, Dairy and Agree chemistry, Cell biology, Medical entomology , Optimization technique are also thought in science.

Human Values: Human Values are covered in curriculum of Political science, Economics, History, Geography, Marathi, Hindi, English and B.Com programmers.

Professional Ethics: In commerce professional ethics are inculcated with the subjects like Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications. Communication and soft skill has an important place in many of these courses. Professional ethics are also integral part of curriculum in all programmers.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

451

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is located in a rural area. Majority of students come from economically, educationally, and socially diverse backgrounds.

The performance of all the students in the class is checked by conducting common exam and determined the learning levels of the students. After the exam, the class teacher divides students into "Advanced learners" and "Slow learners." To make the slow learners up to the mark, tutorial and remedial classes are arranged. The college offers counseling cell as well as bridge courses for all types of students wherein they are guided and morally supported by their mentors.

The college arranges different extra-curricular activities such as, poster presentation, project, exhibition, field trip, and also additional lectures for slow learners.

Advanced learners are also selected on the basis of the same common exam and to boost their canvas of knowledge, different educational activities and courses like quizzes, competitive exams, career counselling, seminars, workshops, conferences, poster presentations, the Avishkar Research Competition, etc. are arranged.

Faculty inspired students to organize and participate in curricular and co-curricular activities. Rank holders are felicited in the presence of their parents at the annual prize distribution ceremony. Thereby giving motivation to upcoming students.

File Description	Documents
Link for additional Information	http://www.sskacs.kskes.in/en/academics/certificate-course/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
731	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college implemented student-centered teaching strategies to improve the learning experience. These are interactive and experiential, which implies that they are regular classes. The teacher introduces the subject of the upcoming lecture so that the students can mentally get ready for it.

Experiential learning:

The institute provides hands-on learning opportunities for students through project work, study tours, and field trips that are coordinated by different departments.

The Department of Commerce arranges visits to banks, institutes, and industries.Students visit to village small entrepreneur for study of village economy. Students conduct a survey as part of their study.

To provide understanding of diverse industrial processes, the departments of chemistry, physics, and botany organise industrial trips to wineries, solar power plants, chemical and pharmaceutical enterprises, etc.

The Department of Botany and Zoology organises study visits to learn about flora and fauna.

The arts faculty arranges trips to historical, geographical, and museum locations.

Participative Learning:

Group discussions, projects, poster presentations, quiz competitions, seminars, exhibitions, surveys, and industrial visits are all done alongside the normal teaching to improve student participation and experience participatory learning.

Problem solving methodologies:

The faculties of all departments encourages students to take part in science exhibitions, food stall, etc. to improve their creativity, decision-making, critical thinking, and reasoning skills. It encourages students to recognise and choose issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Colleges have taken the initiative to create strategies that are practical, relevant, and constructive in addition to the conventional teaching and learning process. As learners become more inventive and creative as a result of their curiosity, classrooms are upgraded to include ICT and classes are now done according to the subjects that the students have chosen.

The collage developed two ICT enabled classrooms. The collage issued separate PC to each department in computer lab with LAN. These two classrooms and seminar hall have LCD projector with interactive sound system to strengthen teaching and learning practices. This computer lab used Broadband Leased Line Internet connection. Due to these functions of computer devices work very smoothly. For the effective teaching and learning process, teachers use LCD projectors for elucidation of the various concepts incorporated in the curricula. This technique helped students maintain the same level of

concentration throughout the lecture. The majority of the curriculum is taught through PowerPoint presentations. Teachers' power point presentations (PPTs) help students focus on understanding some complicated concepts and phenomena. The geography department has a cartography lab that is fully equipped with ICT. In practical and theoretical teaching, Tally, Basic computer knowledge, and Maxima are used. Some members of the faculty have posted e-contents to the Savitribai Phule University Pune website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.sskacs.kskes.in/en/gallery/E-content/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

241

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute strictly follows the rules and regulations laid down by Savitribai Phule University, Pune to bring transparency and accountability in internal evaluation.

Teacher explains Continuous Internal Evaluation mechanism at the commencement of the academic year.

Principal appoints a senior faculty as a College Examination Officer (CEO) and Exam Committee.

The entire internal assessment programme is run under the Controller of the Examination.

The examination schedule is communicated to the students well in advance on the central notice board. Internal examination and practical examination are conduct by college as per the rules and regulations of the University. The college follows Structure and time table of Semester end examination as per University guidelines.

For the internal examination, question papers are submitted by the respective faculty to the examination committee such as per the norms.

Mobile Phones are strictly prohibited in the examination hall.

The evaluation criteria are based on student's attendance, practical, tutorials, home assignments, seminar, oral, open book test and marks obtained in the internal test.

For the evaluation process Central Assessment Programme is organized under the Control of CAP Director.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute maintains an active grievance cell.

The prospectus, website, and notice board all have information about the examination's code of conduct.

Internal assessment-related grievances were reported to the CEO. When they are dissatisfied, they are referred to the college examination section and the grievance redressal cell.While complaints about the external assessment are sent to the affiliating university.

Student exam-related complaints, such as filling out an online exam form, inquiries about exam receipts, name, subject, and subject code corrections, question paper patterns, incorrect mark entry, etc., should be directed first to the college and subsequently to the university. Within ten days of the results being declared, students can request an online photocopy of their answer sheets.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated with Savitribai Phule, Pune University, Pune, and has to follow the curriculum designed by the university. University has prepared objectives and outcomes post to University website.

Hence the college has display all course and programme outcomes which is constantly updated.

Every department keeps a copy of the course outcomes and programme outcomes in the departmental library so that students and faculty can regularly study them.

The faculty members actively participate in syllabus development workshops, where they can contribute in CO's and PO's.

At the commencement of the academic year, faculties explain PO's, CO's, and PSO's of their respective subjects.

The CO's of the Arts include developing a versatile personality, by inculcating human values, ethics, and morality.

Commerce COs are fully accountable for familiarising students with the basic concepts of marketing management and cost and work accounting, and making students competent in the marketing and production sectors.

The CO's of Science are to know, use, and interpret scientific explanations of the natural world, as well as to instill a research attitude among the students.

Certificate courses are designed to help students develop entrepreneurial skills. The University Syllabi and learning outcomes are discussed in the departmental meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute provides a variety of courses, including Certificate and Degree programmes, with the goal of progressing students to higher education, entrepreneurs, and employers through skill development and holistic education.

Students are always encouraged to participate in conferences, seminars, workshops, exhibitions, research, and other competitions in order to improve quality.

Courses such as skill development and personality development enabled students to develop an ambitious attitude in a competitive world while also preparing them to develop an entrepreneurial attitude.

After completing theirunder graduation, the majority of students are admitted to higher education.

The training and placement cell organises campus interviews for students. It demonstrates the achievement of programme and course outcomes.

Unit tests, class tests, surprise tests, open book tests, presentations, semester and annual university exams, and other modes such as home assignments, tutorials, projects, and achievements in placements, sports, cultural, and extension activities are used to evaluate course outcomes.

After the announcement of the examination results and the number of students admitted to higher education, the college evaluates the attainment of Co's and Po's.

The CO's of Science are to know, use, and interpret scientific explanations of the natural world, as well as to instill a research attitude among the students.

Certificate courses are designed to help students develop entrepreneurial skills. The University Syllabi and learning outcomes are discussed in the departmental meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

164

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.sskacs.kskes.in/public/41646D696E6973747261746F72F iles/IQAC/SSS/2_7.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension and outreach activity of the college is carried out under the NSS unit and Student Development Board (SDB), established in the academic year 2005-2006. The NSS unit was started with strength of 100 students in which there were 50 boys and 50 girls. In the academic year, 2021-22,the number has increased to 200 students with 100 boys and 100 girls. The vision of, both the NSS and SDB is 'To develop the awareness of social responsibility and good citizenship of the society to maintain the socio-economical balance'. For effective social work, the institute works under the guidance and, rules and regulations of Savitribai Phule Pune University. The NSS unit is, in order to imbibe different qualities in students and to identify and encounter the need and problems of society, students are encouraged to visit the adopted village and nearby community for developing social awareness. The different activities are performed like Swachh Bharat Mission, Mazi Vasundhara Abhiyan, Blood Donation Camp, COVID-19Awareness Campaign, Literacy Programme, Celebration and Anniversary, Social Awareness Activity, Workshop/Seminar Programme, Tree plantation, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has green campus spread over an area of 5.06. Acres. The total built up area of the campus is 2050.5sq.mt. The institution has abundant infrastructure which includes main building with Principal cabin, administrative office, departments and class rooms, library, seminar hall, gymnasium hall, canteen, parking area, playfields, laboratories etc.

The college has 12 class rooms out of which 3 are ICT enabled. It also has 1 well equipped computer laboratory. For easy accessibility to learner, the institute has 16 computers with peripherals and internet facility in laboratories and library.

In the library there are 8240 books and subscription for 07 magazines. To maintain update record of books Vriddhi software is used. The library facilitated with comfortable seating arrangement for reading as well as separate arrangement for Divyangjan.

IQAC, NSS, SWO, Women Empowerment Cell, Grievance Cell and Students Counseling Cell, Anti Ragging Cell, Cast based Discriminative Committee/Cell and various cells have been provided with required space and facilities.

Girls' common room, sick room, wash rooms, ramp for physically challenged students and a canteen are available in the campus. Solar PV System 10.08 KW has been installed in the college. Botanical garden, Rose garden, Vermi compost etc. are available in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Infrastructure for sports:

In spite of being located in rural area, college plays a proactive role in supporting students with adequate facilities for sports and physical education, cultural activities to develop their skills and be mentally and physically fit along with academics. With the help of sports facilities students can perform well at inter faculty, intercollegiate, and University level competitions.

The college has well maintained playground which includes playgrounds for Cricket, Kabaddi and Kho- Kho, 200 mts running track, long jump and two volleyball courts and also the college has centralized ground for Basket ball, Hockey, Football . Indoor games facilities such as Chess, Carrom, etc.are available for students. The college has established a gymnasium hall with a built up area of 44.89 sq m having 7 station multi-gym facilities.

Infrastructure for cultural activities:

In campus, open stage facility is available for various programs viz. Independence Day, Republic Day, annual social gathering and prize distribution ceremony etc.

Short cultural activities such as plays, mimes, folk dance, one- act plays, street plays, debates, elocution competitions, quiz competition, exhibitions, poster presentation anniversaries of national personalities, etc. are performed in seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.50

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Physical description Remark

Name of ILMS Software Vriddhi

Nature of automation Partially automated

Version 2.0 Build 261.4 Full Version

Year of Automation 2021-2022

Software Charges 59000

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sskacsc.vriddhionline.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources — `C. Any 2 of the above`

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

`0.54`

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`26`

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process in the campus. The college cares for all by installing sufficient number of C.C.T.V camera in the campus. There is one computer lab in the college with 15 computers. Each computer has provided necessary internet facility. The college has upgraded leased line to 200 Mbps capacity along with necessary software and has electric backup with inverter and battery backup and also system with printer. U C.C.T.V & printer with internet connectivity. Office has 5 computers for office documentation and updating with Xerox, C.C.T.V, printing, scanner facility.

While Principal cabin and IQAC cell are provided with one computer each with internet facility. C.C.T.V camera connection and updates interlinked to principal cabin. For Exam Control Room, one computer with Xerox machine and internet facility, as well as CCTV, are provided.

The students, teachers and non-teaching staff are encouraged to use various academic and administrative software's Vriddhi and Tally ERP 9.

Facility In 2020

Computers 36

Campus Network

Broadband connection with LAN in office, Library, Laboratory ,Internet Facility

5 Mbps high speed leased line internet connection

Computer laboratory 01

LCD Projectors 03

ICT enabled classrooms 03

Particulars of Up gradation

Year of Up gradation

Up gradation of Internet Bandwidth 2021-2022

Website designing and development Online Admission software

Up gradation of PC configuration

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

17.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has standard procedure for maintenance and optimal use of infrastructure.

All the physical, academic and support facilities are augmented and maintained through committees viz. College Development Committee, Purchase, and Financial Committee, Library Committee, Campus Development Committee, etc.

Availability of blackboards, lighting and furniture in classrooms maintained and planned by committees.

Library Committee takes care of library matters.

Gymkhana Committee takes care of creation and maintenance of sports facilities.

Up gradation of software, hardware and maintenance of ICT facilities is done regularly.

Departmental laboratory has lab assistant and attendants for maintenance of laboratories.

The maintenance of facilities like toilet blocks, Computer labs, equipments, furniture, fire extinguishers, electric work, plumbing, RO-water facilities, water tank are maintained on Annual Maintenance Contract.

College has 24×7 security system and safety through 6 security persons.

The electricity is supplied by MSEB and 1 generator, 02 invertors for power supply.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

621

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Members of student council along with general secretary are elected as per the norms and directives laid by the Savitribai Phule Pune University, Pune. The co-curricular and extra-curricular activities like girls personality development program, seminars, conferences, workshops, sport events, extra mural activities, campus recruitments, annual social gathering, awareness rallies etc. are possible only through the involvement of students. Success of extension activities like blood donation camp, cleanliness campaign, tree plantation, construction of barrages, soil and water testing, popularization of nonconventional energy resources, various awareness programs etc. is due to the active participation of students. Other than this, students working in various academic and administrative bodies committees are also involved in decision making process.

1. Internal Quality Assurance Cell College
2. Caste Based Discrimination committee
3. Anti-ragging Committee
4. National Service Scheme
5. Cultural Association Women Empowerment Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

711

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni is not registered, but the process of registration is going on

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To create academic excellence through skill oriented value based education.

Mission: To achieve a high order of excellence and scientific outlook in academics, culture and sports, and also to enhance

social responsibility amongst the student.

Distinctive characteristics of the college:

- Surroundings of this college are economically, socially and educationally backward area. The college is the first institution providing qualitative education in this area. All the activities carried out by the college, are dedicated to the vision and mission. Vision and mission of the college are in consistence with the objectives of higher education.

- To achieve college mission statements of bringing the institution implementing various programs like soft skill development. NSS program for social responsibility to grouse scientific attitude among the student the college arrange programs like science day poster presentation, model exhibition. The institution provides safe and secure environment for education of girl students. It resulted gradual increase in the numbers of girls.

- The college making continuous efforts to provide the better infrastructural, learning resources and different teaching aids to attain highest qualitative of education to the aspirant youth.

•The college conducts coaching guidance for competitive exams and extra-curricular activities enable

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has decentralization of authority and participative management in its day-to-day operations We have formed more than 22 committees including teaching and non-teaching staff to look after various curricular, co-curricular and extra-curricular activities. Principal of the institution has the responsibility of academic and administrative development. With this objectives, Principal has supported to academic in charge and other administrative staff down the line. Respective department heads have given liberty and responsibility for overall working and smooth functioning of their departments.

Case study: The College constitutes women empowerment cell every year. It constitutes two women staff members, two men staff members and three girl students nominated by the Principal. The in-charge is given authority to plan and execute various activities relating to the women issues, empowerment and skill development. The cell also conducts many activities in collaboration with Women empowerment cell formed by the parent organization. Few of the activities conducted by this cell are

1. Nirbhay kanya Abhiyan

2. To celebrate the Jagtik Mahila din

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Considering at the Vision & Mission Statement time and again reminds us to follow the Perspective Plan for the next few years and follow the same to accomplish the Goals mentioned in the Vision & Mission statement.

Perspective Plan:

1. Introduce more certification courses
2. Develop study materials to subjects. Develop Digital Content of study materials and give access to students. Promote students to take up internships.
3. Design degree attributes and defines to students.
4. Innovative value added programs with interaction with industry experts.
5. Educate on different ICT tools that can be adopted in specific course teaching. Arrange more sessions on teaching pedagogy with subject experts.
6. To provide digital library facilities to students and staff.
7. Constantly upgrade the infrastructure whenever necessary.
8. Set up infrastructure to suit differently abled students.
9. Arrange for more alumni involvement in college activities.
10. Encourage students to take up competitive exam and arrange for in house training through MOU's with external agencies. Encourage students to take up field learning, participative learning in subject areas.
11. To improve the records of outgoing students
12. Strengthen E-Governance in all spheres of college activities.
13. Setup internal compliance committee to comply with various laws pertaining to college.
14. Enhance peer to peer, staff to principal and administration staff to principal feedback mechanism.
15. Conduct seminars/conferences at National level on general and specific areas.
16. Replace existing bulbs with LEDs wherever possible.
17. Arrange more gender equity and gender sensitization program.

Declare campus as plastic free

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Service rules, procedures, recruitment, promotional policies are framed by UGC and State Government. Grievance redressal mechanism is also prescribed by the State Government. These rules, procedures and mechanism strictly followed by the college. College development committee, library committee, internal complaint committee, Anti-ragging committee, committee under RTI and other statutory committees are formed and they are functional.

1. **The College has governing council. The structure is as follows Chairman, Secretary, ,Members. Tenure of governing council is 5 years**

1. **Local Management Committee (LMC) It is established & committee has 10 members. Chairman of governing council work as chairman of LMC. Where as the principal is Secretary. LMC/CDC is reconstituted after 3 years. As per new university rule effective from March 2016 Local Management Committee (LMC) is reconstituted as College Development**

Committee (CDC) which additionally include Student Representative and Alumni Representative.

1. **Administrative Setup College has Chief Administrative Officer and is supported by finance and accounts officer and Office Superintendent to look after various administrative activities**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1.Employee's Provident Fund (EPF) 2.Graduity.

2. Casual leave/Earn leave/Compensatory off / special leave 4.Medical Checkup

3. 50% concession in tuition fees is offered to children of employees for the admission to Gautam public school.

4. Festival advance salary is given to teaching and non-teaching staff

5. Loan facility is provided to the employees through Gautam employees credit co-operative society both long term and immediate basis.

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6. There have been instances of management extending
financial support to its staff during medical emergencies and
critical illness.

7.Transportation facility is provided to higher authorities
for their regular commute to work. It is also extended for
faculty in cases of travelling for assigned work. If not,
staff can also claim conveyance charges for the same.

8. Uniforms are provided to non-teaching and security staff
as per the society's code of conduct. 12.Staff quarters are
provided as per the requisites.
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For capturing performance of the employee, the College has its own Performance Based Appraisal System (PBAS) that is in compliance with UGC regulations which covers academic and non-

academic contributions of the employee. The appraisal is done in two steps: (i) self-appraisal by employee and (ii) final appraisal by the authority.

Self-appraisal is done on the basis of following bodies

Academic Performance – this point comprises of subjects taught by faculty and its average result for previous academic year.

Extra and remedial classes taken by the respective faculties.

The number of workshops, seminars and conferences attended by faculty to enhance their intellectual capacity and subject knowledge.

Major contribution for the benefit of students, staff and the College.

Scrupulous study and implementation of Student Counseling and performance monitoring is carried out. Awards/rewards obtained by the faculty from Government/non-government/NGO.

Contribution in institutional and departmental activities. Execution of examination duties assigned by the College and affiliating University.

Research contributions of staff in terms of research projects, publications, patents and guidance provided to students, colleagues for involvement in research, research papers, books, industrial liaison, consultancy and guest lectures.

Contribution towards placement activity for the final year students and assigning project for first and second year students.

Moreover the Management evaluates performance of the faculty through oral interaction or PowerPoint presentation where following points are discussed: Contribution in research activities and outcome.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts its financial audit regularly. College has its external financial audit mechanism. The accounts of institution are subjected to audit by certified external chartered accountant. The appointment of external auditor is made every year by the management. External auditor is continuously checking and keeping the record of accounts. A review is taken to understand and minimize errors while preparing financial statements. M/S Kulkarni and Khanolkar Co. was appointed as the external financial auditor since the last five years. Last financial audit was carried out in the month of September 2020. There were no irregularities and any audit objections found by external auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has well-defined policies for the mobilization of funds and optimal utilization of resources. The College is self-financed and has sufficient resources to develop and sustain its programs on a continual basis. A major source of revenue for the College is through tuition fees. Every year a budget showing estimated receipts and payments is prepared. The final budget is placed before the CDC meeting for deliberations. The budget proposals are discussed in detail and approved by the committee. All the financial transactions are subject to internal check and control. Every voucher is passed through Head Clerk, Accountant and the Principal. The major purchases are routed through the central purchase committee. At least three quotations are invited for major expenditure and the lowest quotation is generally accepted. While preparing the institutional budget preference is given to salaries and allowances. Next preference is given to establishment general expenses. While making provisions for departments, their priorities and requirements are considered. The expenditures and purchases are made in the accordance with the provisions made in the budget for that head of expenses.

The College utilizes financial resources through following bodies / committees:

• **Management body**

• **Central finance department**

- **Central purchase department**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell is mainly puts thrust on institutional planning. Mentoring , feedback and outcome mechanism consistently contributing for the enhancement of quality culture in College. The IQAC committee has been formed by the College on 2018-2019 as per the norms prescribed by the NAAC. The IQAC is actively contributing in developing quality awareness in the entire College. Management has taken initiative to facilitate the development and quality improvement of the College. The IQAC has been continuously working on the quality enhancement of students as a result of it there are many initiatives taken by the members. It involves association with various bodies, creation of academic committee and formation of students club for conducting various activities as part of development of students and staff.

Two of the practices initiated by IQAC are:

1.Women Empowerment.

Besides these measures following empowerment steps were taken and executed by IQAC

1.Nirbhay Kanya Abhiyan Programme

The institute organizes self- defence training workshops under Nirbhay Kanya Abhiyan programme in association with Student's Development Board. The training of Judo- Karate, self- defense tricks and demonstrations are provided to the students.

2.Soft Skills Development Programme

Soft Skills Development Programme is organized for imbibing the skills like leadership, positive attitude, assertiveness, presentation skills, time management, team work etc. These soft skills have enhanced the inter personal and intra personal skills among the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching-learning process structure is reviewed through institutional mechanism formed by the IQAC.

Structure for review of teaching-learning process: Principal, HODs, committee in-charges, student representatives form the structure to review teaching-learning process. Principal hold the meeting and HODs regularly reviews the proper implementation of academic curriculum set at the commencement of academic year. HODs conduct monthly departmental meetings in order to review progress and performance of department. Minor issue are discussed and solved at department level, whereas major points are discussed with the Principal through academic in charge. A teaching diary and attendance diary is maintained by each faculty as a matter of record.

Methodology: The review of teaching-learning is done in the following manner:

•Preparation of academic calendar at the beginning of every academic year.

•Departmental time table and classroom, laboratory allocation is done.

•Result analysis at the end of each examination.

Outcome

•Academic calendar plans the smooth schedule for the complete semester for effective teaching learning process.

•The teaching plan and practical plan helps the teachers in organizing their time leading to timely completion of curriculum and conducting tests as planned. This has led to improvement of results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is very sensitive about desires, needs, abilities and professional skills of human resources of men and women, without any discrimination about their gender.

Safety and Security: A Security guard is appointed for 24 hours.

CCTV Monitoring: CCTV cameras are installed to provide 24 hours surveillance to observe the ongoing activities.

Complaint Box: The complaint box is positioned near the Principal's cabin intended to collect suggestions from female staff and girl students concerning any harassment.

Grievance Redress Committees: The College established committees to monitor safety, security and social issues like Anti-ragging Committee, Sexual Harassment Committee, etc.

Fire-Safety Equipment: The College conducts the fire audit and fire extinguishers are installed.

Lectures/Special Talks: The College organizes Nirbhay Kanya Abhiyan, Personality Development Programme, and Health Check-up Programme etc. for girl students to endorse social values.

Counseling:

The college provides stress-related counseling and guidance to students. It has separate career guidance and counseling committee. It organizes women empowerment, self-defense programs and counsels students for their admission.

Common Room:

The college provides separate washrooms for boys and girls. Girls' common room is equipped with First-Aid Box and Sanitary Napkin Vending Machine etc.

File Description	Documents
Annual gender sensitization action plan	http://www.sskacs.kskes.in/public/41646 D696E6973747261746F72Files/AQAR/7_1_1%2 0Measures%20for%20the%20promotion%20of% 20Gender%20equity.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sskacs.kskes.in/public/41646 D696E6973747261746F72Files/AQAR/7_1_1%2 0Measures%20for%20the%20promotion%20of% 20Gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

For the collection of regular solid waste (Dry and Wet) in and around the college campus, a number of garbage bins are kept at different places in the campus and also in the laboratories, classrooms and other places. The collected solid waste is picked up regularly. Waste from plants in the college campus is also collected. The college has also built a Vermicomposting plant by the side of the building which composts the degradable waste. The prepared bio-fertilizers are used for plants in the campus. In these days, the college is collecting the garbage and using it as mulching agent for

all plants in the college campus. It is biocompatible and natural origin. We feel proud to declare that, synthetic fertilizers and insecticides are not used in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	http://www.sskacs.kskes.in/public/41646 D696E6973747261746F72Files/AQAR/7_1_3%2 0Degradable%20and%20non%20Degradable%20 waste%20manegment.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sau. Sushilamai Kale Arts, Com. and Sci. College is the only senior college at Kolpewadi. Most of the students are local and belong to the nearby villages. As per government rules, the admission process is carried out. Care is taken for distributing seats for each category. The statutory committees are balanced with the representation of each category. In major extension activities local citizen's participation is commendable. The college with the help of village council, Tehsil office, Session Court, Govt. Hospital, is involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. The flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The college is playing an effective role of catalyst to maintain the peace and national integration. Our college regularly organizes different activities for inculcating the values of tolerance and harmony towards cultural diversities. The activities have positive impact on the society's cultural and communal thoughts. The socio-economic condition in our locality is different than the other villages of Maharashtra. To maintain the linguistic importance, Department of Marathi, celebrates activities such as 'Marathi Rajbhasha Fortnight'. Birth Anniversaries of national personalities are also celebrated in the college. Thus, the college has created very positive image among the rural people and they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college contribute and hence to social commitment is recognized as a 'Center of Social Transformation'. The mission of the college is 'To achieve a high order of excellence and scientific outlook in academic, culture and sports and to enhance social responsibility amongst the students'. Preamble of the constitution is displayed in the college and it is clearly visible to all the entrants. 'National Anthem' is played in the morning. It reflects the strong impact on the students, employees and the citizens towards the values of Indian Constitution. Our college arranges programs through which the students can get encouraged to express them. Our teachers deliver lectures on the constitutional obligations, national unity and social harmony. 26th November is celebrated as 'Constitution Day'. Lectures of teachers are organized on that day to reiterate the significance of the constitution of India. The college organizes massive rally to spread the message of 'Social Equality'. The National Unity Day is also celebrated in the college to remember Sardar Vallabhbhai Patel and 'Pledge of Unity', is organized. To make aware the students to various consumer laws and rights, 'National Consumer Day' is celebrated on 24th December. The issues related to problems of consumers are expressed through the programs. The Voter's Day, International Yoga Day, had been conducted by the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, by celebrating following National and International Days with great enthusiasm, the college connects students with the cultural heritage and roots of Indian culture and recalls the contribution of great leaders and imbibe their moral and ethical principles in students' lives.

1. World Environment Day

2. World AIDS Day

3. International Yoga Day

4. Independence Day of India

5. Republic Day of India

6. Maharashtra Din

7. Makar Sankranti as Traditional Day

8. Teacher's Day

9. Martyer's Day

10. Constitution Day

11. Reading Day

Birth and death anniversaries of the Indian national heroes

1. Birth anniversary of Savitribai Phule

2. Birth anniversary of Swami Vivekananda

3. Birth anniversary of Chhatrapati Shivaji Maharaj

4. Birth anniversary of Dr. Babasaheb Ambedkar

5. Birth anniversary of Annabhau Sathe and Lokmanya Tilak

6. Birth anniversary of Mahatma Gandhi

7. Birth anniversary of Sardar Vallbhbhai Patel.

Blood-Donation camp is organized every year

We pay special tribute to the founder chairman of our education society, Karmaveer Shankarrao Kale Saheb on the occasion of his birth anniversary, death anniversary and to Sushilamai Kale on her death anniversary every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

1. Title: Germplasm Collection and Conservation

The Department of Botany of our college had this best practice for the undergraduate students for the last two academic years (2019-20 to 2021-22). During this, more than 300 seeds of different plants were collected.

2. Objectives of the Practice:

1. To conserve various seed material for utilization of making new breeds and to improve it for cultivation.

2. To provide farmers conserved seed materials for multiplication.

3. To conserve rare and endangered plant species through seed collection

.4. Tapping germplasm variability in different agri-horticultureal (crop) plant; their wild relatives and related species.

5. To collect different hybrid varieties of crop plants.

Best Practice: Controlling Water Pollution in the Godavari River

1. Objectives:

a) To control the water pollution

b) To contribute to social cause

c) To enrich living bodies by keeping water clean

d) To make people aware of pollution-free festivals

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College was started in August 2002, aiming to provide quality education to rural students aiming to create academic excellence through value based and skills oriented education. The mission of the college is, to help the students to grow into responsible citizen with the ability to transform within and without It created the better responsible citizens in rural parts of India. The college has been running three undergraduate programs namely Arts, Commerce and Science with experienced and expert teachers. Five teachers have been awarded with M.Phil. Degree, five have been awarded with Ph.D. and twelve are pursuing the same. Fourteen teachers passed SET/NET Exam. The college arranges Bahishaal Vyakhyanmala, Dnyan Vidnyan Vachan Chalval and Guest lectures of experts. Students participate in various activities, namely, sports, leadership, social service, cultural activities, etc. During the first cycle, the college organized two national level seminars, focusing on two different themes. In this year college taking online Workshop on IBPS & IPR. Also taking online One day National Level webinar on 'Sustainable Development in Agriculture' For Commerce. We encourage our students to participate in different activities in our college. Our students received awards in various fields. College provides computer facility to the Students with Internet for multi-purpose. Nine students qualified SET/NET exam and two obtained Ph.D. One

student passed MPSC exam and now, he is PSI and one is District Level Judge. One of the students achieved best student University level award in NSS.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

Plan of Action

- **Permanent Affiliation from Savitribai Phule Pune University, Pune**
- **Inclusion of College for 12 (b) under UGC Act 1956**
- **Subject Vocational Course : Tally Software , Travel and Tourism**
- **To start the NCC Unit of 53 Cadet Strength for girls and Boys**
- **To registration of alumni.**